

2018 Annual Report



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Annual Vestry Meeting Sunday February 24, 2019

St. Hilda's Anglican Church ♦ Sechelt, BC

St. Hilda's Anglican Church
 Annual Vestry Meeting Agenda 

February 24, 2019

Opening Hymn

1.0	Welcome and Call to Order: The Rev'd Clarence Li	
2.0	Gathering Prayer:	
3.0	Remembering the Faithful Departed of 2018	
4.0	Appointment of Secretary	
5.0	Adoption of Agenda	
6.0	Presentation by the Redevelopment Study Consultants: Tanya Smith, Chris Hergesheimer, Matt Thomson	
7.0	Rector's Charge: The Rev'd Clarence Li	
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10. New Business

- 10.1 Budget 2019 32
- 10.2 Introduction to Primate’s invitation on “Heartbeats of the Church”

11. Rector Appointments

- Rector’s Warden
- Lay Administrators
- Authorization of Signatories for Financial Transactions

12. Election of Officers, Church Committee, and Board of Trustees

- 12.1 Candidates for Election

13. Customary Motions

- Greetings to the Bishop

14. Vote of Thanks

- To Volunteers
- To Outgoing Officers, Trustees, and Church Committee Members

15. Adjournment

Closing Prayer: The Reverend Clarence Li

Closing Hymn

✠ 7.1 Annual Vestry Meeting Minutes February 18, 2018

- 1.0 Welcome and Call to Order:
The meeting was called or order at 12:00pm by Rev'd Clarence Li, Chair
40 members were registered to vote resulting in a quorum.
- 2.0 Gathering Prayer led by Rev'd Clarence Li.
- 3.0 Remembering the Faithful Departed of 2017
Kathleen Archibald, Marguerite Bandick, Christine Cooksley, John Farrer, Edna Fegan, Ingrid Fletcher, Minnetta Friberg, Wendy Steele, Janet Sutton, Mitchell Williams-Rice. On behalf of the ACW, Julie Stevens gave a dedication to Laurelle Fidler, who passed away on January 28, 2018.
- 4.0 Rector's Charge – Rev'd Clarence Li reflected on Open Doors, Open Hearts, Open Minds. He wonders what is the future? There are visible signs of Hope & Healing and that St. Hilda's is a place for transformation. Our essentials are Focus, Leadership & Courage. A "Chain of Command" was presented for the Restoration Decision Tree as noted on page 33 of the 2018 Vestry Report. There will be more reciprocal reporting between teams. How do we practice our Mission Principles of Worship (it should be simple and intentional), Hospitality (done with care), & Justice (we discover, share and invite). In conclusion, we are a people on a pilgrimage.
- 5.0 Appointment of Secretary – Meg Stevens, Associate Warden, appointed Janet McIntosh as Secretary for the meeting.
- 6.0 Adoption of Agenda M/S/C: Linda Smith/Kae Gautron
- 7.0 Approval of Minutes of the Annual Vestry Meeting of March 19, 2017 as well as Minutes of Special Vestry Meetings of May 7, 2017, October 15, 2017 and January 14, 2018:
M/S/C: Doug Shillitto/Anne Webb
- 8.0 Business Arising from the Minutes – none
- 9.0 Reception of Reports – Clarence Li thanked those who prepared the Reports and to those who serve in our many ministries. Any minor corrections to the Reports shall be referred to the Secretary, Janet McIntosh.
M/S/C: To receive all reports from 9.1 through 9.31 – Mike Starr/Corrinne Newman
Report 9.32 Financial Reports from the Treasurer for 2017 – Bob Maxfield pointed out that 2017 ended in a positive cash flow without needing funds from the CTF (Consolidated Trust Fund). Total revenues were \$242,205 and total expenses were \$226,660. He reviewed the balance sheet as well as income & expenses. Clarence Li directed attention to the "Notes to the Financial Statements (Unaudited) for the year ending December 31, 2017" on p.31 of the 2018 Vestry Report.
M/S/C to receive the Financial Statements for 2017 – Maggie Edwards/Win Wright.
Bob Maxfield recommends a Review Engagement be done in 2018 at an estimated cost of \$3000 - \$5000.
- 10.0 NEW BUSINESS
None
- 10.1 Budget 2018 – Presented by Treasurer Bob Maxfield who advised the budget was very similar to 2017. There is an account receivable for \$12,000 from RainCity for the Shelter operations.
Questions arising:
Why is the Sunday School budget \$600 when expenses were \$78?
A: Keeping budget same as 2017
Where would the cost of the audit/Review Engagement come from?
A: Restoration Budget

Why is the loan interest part of operating expenses when no other restoration expense or revenue is? Loan Interest is for 1 year.

A: Included for transparency purposes.

Are the lower hydro bills due to not heating the Sanctuary?

A: Yes.

M/S by Roslyn Mundy/Anne Webb: add a Capital Campaign expense of \$1000 to the budget.

Motion rescinded after discussion.

Bruce Morris recommends having a separate column for Restoration revenues/expenses in the budget. The loan interest will be removed from the operating budget and transferred to the Restoration budget. Audit expenses and Capital Campaign expenses will be part of the Restoration budget.

Budget 2018 Adopted: M/S/C – Bob Maxfield/Sher Sacks

- 10.2 Review of St. Hilda's Vision – Meg Stevens advised the Redevelopment Study Team will meet March 12, 2018.
- 10.3 Update on Restoration Progress – Andrew Morin reported that progress is going well. Crew is digging deeper around the foundation than expected due to clay issues. The Building Committee is looking for more members, not restricted to males.
- Q: Are there problems with weight on the floor around the piano? A: No
- Q: Can the foundation be altered to be used as storage space? A: No, not possible due to the added expense of bringing any space up to code.
- Q: Is there an extension to the Sanctuary? A: Yes, a 21' X 21' addition to the NW corner with a crawlspace. Final plans will be revealed soon.
- Q: When can we see conceptual drawings? A: The architect and engineer are producing them.
- Q: Where are the altar rails? A: Unknown but they are safely stored.
- Q: Will there be stairs to the courtyard? A: Yes, new stairs will be constructed
- 10.4 Update from the Capital Campaign Team – Roslyn Mundy & Janet McIntosh reported that the official launch of the Campaign is March 18, 2018. There will be home visits, letters to other parishes asking for a monthly 2nd collection for us, we have consulted with professional fundraisers, Maggie Edwards has Pledge Forms and will be the keeper of the accounts, grant applications will be made but we are seeking assistance on this, a leaflet for the public is in final stages of production.
- 10.5 Update from the Fundraising Events Team – Maggie Scott & Margy Grant reported that a bottle/can return bin has been set up in the breezeway. Plans are underway for a Guess Who's Coming to Dinner event with guests paying for dinner.
- 11.0 Rector's Appointments – Clarence Li has appointed Meg Stevens as Rector's Warden, David Moul as Environmental Advocate, and the following as Lay Administrators:
- Pam Blair, Joan Brock, Barbara Carver, Bev Dall, Carol Eades, Amelia Foster, Lois Gory, Margy Grant, Linda Kern, Gayle MacDonald, Janet McConnell, Janet McIntosh, David Moul, Stephanie Moul, Corrinne Newman, Taras Pakholchuk, Bonnie Paetkau, Kevin Rolston, Sher Sacks, Linda Smith, Sandra Sneddon, Meg Stevens, Robert Watson
- Michael Starr will be added and Linda Smith will be removed as signatory for banking purposes.
M/S/C – Clarence Li/Morrie Sacks
- 12.0 Elections – Maggie Scott & Margy Grant of the Nominating Committee advised the following: Peoples' Warden – Carol Eades; Associate Warden – Michael Starr; Delegates to Synod – Roslyn Mundy; Alternate Delegates – Maggie Scott, J. Lee Cook; Secretary – Janet McIntosh; Treasurer – Robert Maxfield; Members at Large – Maggie Edwards, Kevin Rolston; Trustees – Eric Paetkau,

Morrie Sacks, Margy Grant. Maggie Scott nominates Maggie Edwards as Trustee. Maggie Scott nominates Amelia Foster as Delegate to Synod. Both accept the nomination. Call 3 times for additional nominations. No further nominations. All persons declared elected by acclamation. Clarence Li thanked Linda Smith, Interim Rector's Warden, for the work she has done for St. Hilda's. It was suggested that someone from another committee of St. Hilda's be asked to be a Member at Large.

13.0 Customary Motions –

M/S/C: To send greetings to the Bishop Melissa Skelton – Amelia Foster/Meg Stevens.

14.0 Other thank-yous: Clarence Li expressed his appreciation for Karen Weatherington's dedicated work in her job and in compiling the Annual Report.

15.0 Adjournment at 2:00pm

Closing Doxology led by Rev'd Clarence Li.

Minutes taken by Janet McIntosh, Secretary

9.1 Report of the Rector

"Do not fear, for I have redeemed you; I have called you by name, you are mine.

When you pass through the waters, I will be with you...

when you walk through fire you shall not be burned, and the flame shall not consume you."

~ Isaiah 43.1-2 (NRSV)

It has been 3 months since St. Hilda's completed the restoration of the sanctuary and had it rededicated. It helps to have the benefit of this passage of time to reflect on this extraordinary year in the life of our parish and to comprehend more fully what had just happened in our midst over the last 19 months since that fateful discovery of the structural instability in June 2017.

These words of Isaiah were lyrics of a praise song, *Fear Not*, I learned many years ago. It is one of those songs that just sticks in the back of my mind (I'm sure you have one of those too) and continues praying through me despite the passage of time and the changes in my life's situation. Isaiah was proclaiming hope to a people in exile from their homeland. *Finding hope in a hopeless situation* – there is something in which we easily identify with given the challenge we had in the last 19 months. A million-dollar restoration for an aging congregation of just about 100 members. How are we going to find the energy alone, lest the money, to restore our facility so that St. Hilda's may continue to witness the love of God on the Sunshine Coast?

"Do not be afraid...I know you by name, I am One with you.

Your trouble is my trouble, your joy is my joy." (paraphrase)

As individuals and as a parish, we experienced what it is like **to be known**: not just being known by a God in private prayer, but by an *incarnate* God who anchors love in every aspect of creation. One epiphany for St. Hilda's was discovering that our parish is known by the community we belong to. The Sunshine Coast community did not just find out our plight. We discovered that our plight **became** theirs and many, far more than we ever imagined, reached out to help us restore our *House of Love*. As a result, we grew in our faith and experience of the incarnate God revealed through Jesus, God-incarnate.

"When you're in over your head, I'll be there with you." (paraphrase, *The Message*)

We have every reason to feel drowned: from fixing a wall to pretty much rebuilding the whole church, from the accessible sacred space at the centre of the village to an inaccessible construction zone where no one knew from one day to another which door to enter the church, and from a quarter-of-a-million

initial budget to \$1.3 million final cost. At every turn, we found someone throwing us a life-saver to keep us afloat: the offering of church space and people's living room for meetings, short-term and long-term financing with unbelievably favourable terms that make bankers cringe. Each growing need was met by a greater generosity. We were met by God whose essence is love in abundance.

"When you're between a rock and a hard place, it won't be a dead end." (paraphr., *The Message*)

The Way of Christ (or the Way of Wisdom if you prefer) has no dead end. Who would have ever thought that St. Hilda's would find the vision and courage to explore redeveloping our property for future mission at a time when we hadn't even figured out how to finance the restoration exactly one year ago at the Special Vestry Meeting? We discovered that the costly project was never meant to be a dead end. One of Amy Grant's songs, *Every Road*, echoes with what we had experienced:

*Every road that's traveled teaches something new...
and every road that's narrow pushes us to choose...*

We chose Love, and Love finds us and walks alongside with us.

2018 left me with a profound sense of gratitude: grateful for the faithfulness of God-incarnate, grateful for the teamwork of the Body of Christ, grateful for experiencing Oneness in joy and sorrow. I want to thank Archbishop Melissa for her unceasing support and encouragement; our deacon Bruce for his extraordinary servant ministry as Project Manager; my beloved wardens Meg, Carol, Mike, and treasurer Bob for the extra-heavy-lifting and keeping suffering fun; Karen who always rises above every challenge and made everyday parish life orderly and beautiful; the Capital Campaign Team and the Fun-Raising Team who must have inspired Obama to coin the slogan "*WE CAN*"; the new Building Committee which took on an impossible mandate in stride; Altar Guild, Worship Committee, Servers, Readers, Intercessors, and Greeters for keeping us focus on Worship; the Contemplative Ministry which held space for us to centre and pray with clarity; ACW and Justice Umbrella for holding Outreach a non-negotiable priority amidst our busyness and chaos; Coffee Hour hosts and Christmas Dinner team who ensured hospitality was in place; the Redevelopment Study Team which carved out space for all to *dream* a little; and every single one of you who makes up what we have deeply cherished as the Body of Christ.

As I completed my ninth year at St. Hilda's and begin my tenth, I testify that God is **AWESOME**, and so are you.

In Christ,
Clarence

9.2 Report of the Wardens

It has been an amazing year!

The parish of St. Hilda faced a huge challenge, but the Rector and Deacon remained positive and optimistic, people pulled together, staff, volunteers, and committees worked really hard, the surrounding community was encouraging, contractors gave above and beyond, and we pulled through.

Parish life did not stop when we had to vacate the sanctuary. We kept calm and carried on with a visioning exercise, an outdoor worship service and picnic, and the Canada Day parade. We joined the Syiyaya Reconciliation Movement, considered sponsoring a refugee, responded to a District of Sechelt request for a right of way, held our first Posada, distributed Christmas hampers, held Sunday worship AND coffee in the hall, not to mention hosting continued use of the hall and annex by outside groups. Speaking of the hall, there were so many people who contributed to make it possible for worship to happen there, for example:

- The Altar Guild and others worked each Saturday to set up and Sunday afternoon to take down the lectern, altar, candles, chairs, sound system, coffee, hymnals...

- Katherine gave up the organ and piano and used a small keyboard, and then later a small piano
- Karen put words, music, and credits for all the hymns into the bulletin.
- We all sat on uncomfortable chairs without complaining.

People in the office, Clarence, Karen, and the volunteers, worked on through noise, vibration, and dust, sometimes having to start work when the contractors finished for the day to be able to hear themselves think. The Building Committee, having accepted their volunteer positions before they knew about the building problems, gamely continued and helped Bruce with project management and tasks both small and large. The Treasurer's workload more than doubled, as many more bills had to be paid, and the Envelope Secretary had to account for many more donations. Your Wardens continued our tasks, performing staff and clergy reviews, overseeing finances and hiring a bookkeeper, and working with Church Committee and all the other committees to ensure the smooth functioning of the parish.

Community support included Living Faith Lutheran Church in Davis Bay offering their space for our meetings, donations and loans from Trail Bay, a grant from Sunshine Coast Credit Union, and the Rotary Club catering the reception for the rededication.

Paying for the necessary work was a daunting thought, especially as the cost kept increasing, but the Capital Campaign and Fundraising Committees came up with great ideas, the Anglican Foundation granted \$15,000, and we secured bridge financing for the rest from the community and the Diocese. We are not finished yet, but the remaining amount doesn't seem so daunting. The rededication service and community thank you event felt like a great victory party.

Now what? Do we just sit back and enjoy our comfortable pews? Not likely!

We're plunging in to feasibility studies for youth and family ministries and a redevelopment plan for the property (for which we received a \$20,000 Diocesan Parish Development Grant). We're looking at "inreach" and "outreach" possibilities and opportunities for personal and community growth.

We are thankful to all who have served the parish over the past year, and we were happy to see Corinne Newman recognized for her years of service by being installed in the Order of the Diocese of New Westminster.

Looking forward to another great year with you at St. Hilda's!

Meg Stevens, Rector's Warden Carol Eades, People's Warden Michael Starr, Associate Warden

9.3 Deacon's Report

Dear friends,

This has been a very full year for your Deacon, and while I celebrate what we have achieved together, I am also glad that 2019 is looking like it'll be more normal.

Parish Ministry – Almost all my available time for the Parish was taken up with the restoration of our sanctuary. My role as project manager required me to meet regularly with the general contractor and sub-trades, tour the site, answer questions and make decisions on construction details, review and approve invoices for payment and try to keep us on budget. I feel really good about all the work (other than the budget bit) and believe that we collectively have done a wonderful job of restoring our space for the benefit of the wider community, as well as providing those who come to worship with a place of peace, security and hope. I am now enjoying having time again for family and for other pursuits.

I seemed to have slipped back into the role of chaplain at Branch 140 of the Royal Canadian Legion. Speaking at Remembrance Day, where such a broad cross-section of our community gathers, provides a wonderful opportunity to encourage residents of the Sunshine Coast to adopt attitudes of hope, com-

passion and generosity. I am very grateful to be able to represent St. Hilda's in this role.

Diocesan Ministry – I continue in my role of Archdeacon for Deacons. The role involves supporting existing deacons to reach their full potential in their ministries, and to encourage others who are called by God to understand their vocations as ordained ministers in our church. I find the work extremely fulfilling as, for the most part, it uses my gifts of encouragement and communication.

Workplace Ministry – For deacons, exercising our ministry in places outside the parish's usual reach is a central part of our calling. For me, years ago, it was my job at Claytons, and the numbers of staff who asked me for counsel for their lives, that led me to understand that I am a deacon. This past year, it was my involvement with the construction workers that provided opportunities to exercise my workplace ministry and I have tried, where possible, to bring those experiences to the attention of our parish, so that we can all be part of ministering to our community. I also spend time with the staff and clients of the accounting firm where I assist with personal income tax work.

My hope for our parish is that we will recognize and act on raising another deacon. You may be aware that I will turn 65 in a couple of weeks, and am currently in the first of two one-year extensions, before I become "retired clergy." So I invite you to consider whether God is calling someone else to be Deacon at St. Hilda's and be courageous in speaking with them and with our rector. In the meantime, I'll continue to be present in the parish and the community.

Many blessings,
Bruce

9.4 Music Director Report

Greetings and blessings to all of you!

Of course the major highlight of this year was our move back into our newly renovated Sanctuary in November. The choir and I are enjoying our new location in the beautiful West Transept and the inspiring, beautifully enhanced acoustic due to increased reflective surfaces and removal of the textured ceiling.

The choir gave a soulful and moving rendition of Sanctuary of Grace by Joseph M. Martin at the Rededication Service on November 4th in the presence of Archbishop Melissa Skelton.

Our beautiful instruments were carefully preserved during the renovation. Thank you to Jon Eriksson and Karen Weatherington who housed the Yamaha grand piano at their home for 5 months. Marianne Huestis made two trips to St. Hilda's in October and November to put the reed pipes back in our Casavant Pipe Organ as well as tuning and scheduled maintenance.

The music director's office is a newly created space in the organ loft which now contains all the choir music and keyboard music. The lovely skylight and carpet are a great addition. Thank you to Liz Miller who donated a desk.

The choir enjoyed our annual Carol Sing-a-Long in December with guests Caitlin Hicks and Gordon Halloran who performed original stories. The choir has gone through some transition this year as we mourned the loss of long-time member, Hildegard Erber. Donna Walsh-Wheeldon is also missed as she relocated to Vancouver Island in the fall. We would like to invite new members to come and sing with us.

As part of my professional development, I attended the British Columbia Choral Federation's ChorFest in May. Held in Richmond, we enjoyed rehearsing world and gospel music with Vancouver choral conductor, Brian Tate, culminating in a 200-voice concert on Mother's Day (including 20 people from the Sunshine Coast!).

Upcoming events in Spring 2019 include a Gala Concert Fundraiser “An afternoon of chamber music with Katherine & friends” for the building fund to be held on March 10, 2019, 4pm and the relaunch of the *Music Arising!* St. Hilda’s Recital Series.

Thank you to local musicians for their support during the year with special fundraising concerts:

- Sara Douglas and Suncoast Phoenix Choir with their presentation of Fauré’s Requiem on Remembrance Day was a highlight (featuring myself & Janet Tufnall in the alto section!)
- Julie & Val Rutter with a Gemini Concert for flutes, recorders and piano at our partner church, Living Faith Lutheran.

I would like to extend my sincere thanks to the choir for their perseverance and sense of humour during the renovation.

Submitted by Katherine Hume, Music Director

9.5 Office Administrator

Working while under construction has certainly been challenging at times. With different contractors in and out doing their thing, there was always something going on around us. There were a few days when we had booming bass notes pulsing through the Sanctuary floor into our offices when the workers put on their music to get them through their work day! A couple of days we had to vacate quickly and come back later so that spray foam insulation could be installed in the basement walls. Then the gearing up for moving back into our Sanctuary.

In the fall, a new-to-us computer was purchased and installed in the Volunteers’ Office. It can now access the Xerox machine directly. With all three of the office computers connected to the “Vault” (our server name), it is much easier to share documents and access files.

The church building is still a busy place with our regular user groups (5 AA, 2 Al Anon groups, 1 Overeaters Anon, Parkinson group, 4 Girl Guide groups, Tai Chi, Pilates Class, A Capella Strait). Waldorf Ballet moved into their new facility in the fall and Parkinsons’ finished here in December. The AA and AlAnon groups are still using the Annex and prefer the space there. With the Seniors Activity Centre in Sechelt undergoing renovations, we had three groups temporarily relocate here for the duration. Greencourt closed its doors the end of January 2019 so 3 new groups have joined the ranks: Tuesday night AA, Memory Café, and Stroke Recovery Support Group.

My daily work still consists of bulletin preparation, facility use and management of invoices, inquiries and payments, filing, and all the little details pertaining to running an office.

In October, I applied and was hired to be the Office Administrator at St. John’s United Church in Davis Bay. With this part-time job and my job at St. Hilda’s, I am finding myself having to be more careful in scheduling my time and determining my limits.

Many, many thanks to the Office Volunteers of 2018: Diane Anderson, Michele Beaudry, Carol Eades, Jill Halliwell, Alison Lynch, Phyllis Morris, Bonnie Paetkau, and Donna Walsh Wheeldon. In December three new people joined us: Janet McConnell, Maggie Scott, and Paula Selmayr. Without these lovely people, I would not be able to get the work done that I do.

As always, it is a pleasure to work here at St. Hilda’s and to be a part of this community.

With thankfulness,
Karen Weatherington

9.6 Altar Guild

The Altar Guild was delighted to get back into the newly renovated Sacristy in November, with extra storage space, and more importantly, counter space, to do our work. A big thank you is due to Clark Miller who replaced the counter tops with new arborite, and built new, stronger shelves to replace the wire ones, using the wood from the old upright cupboard.

We welcomed Veronica Shillitto to our team in the summer, and thank Linda Smith for her service this past year.

The year 2018 was a challenge for us, as it was for other ministries, but we survived! It was hard work clearing the Sacristy and the upstairs storage space so that the restoration work could be done. Then it all had to be put back again. We thank all those who helped in these tasks.

Submitted by Liz Miller and Muriel Prior.

9.7 Anglican Church Women

As Anglican Church Women, we meet the 2nd Wednesday of the month in the Gathering room from 10:00 am to 12 noon ending with a light luncheon. We are a group of very enthusiastic and dedicated women and look forward to new members each year. Our goal is to do fund raising and mission work, empower each other with various skills and share our stories. All women are welcome to join our meetings.

In November, one of our members, Corrinne Newman, received the Order of The Diocese of New Westminster at the Massey Theatre.

Last year we had our Whale of a Sale, Thanksgiving Pie Sale, Bake sales, Craft sales, and two memorial receptions. We ordered 30 church calendars from the diocese that were sold to parishioners with 3 being donated to our Rector, the Office and Altar Guild.

Many parishioners and friends of St Hilda's donated socks, scarves and caps for the Mission to Seafarers and hand-knitted caps were sent to the diocese up north. Also, many of our members are involved in the Prayer Shawl Ministry (see separate report).

This past year, we hosted 2 funeral receptions for long serving ACW members Bobbi Kelly and Hildegard Erber. A donation of \$600 was received.

The amount in our distribution funds given for the Church Remediation is an one time amount as these were funds we had invested towards a new church hall.

Funds are distributed locally and abroad.

Distribution of ACW Funds:

Camp Artaban Scholarship.....	\$ 500
Christmas Hampers.....	\$ 250
Food Bank	\$ 1,000
Ndandini Scholarships (Kenya)	\$ 500
Sunshine Coast Hospice Society	\$ 250
Vancouver Street Ministry	\$ 500
Yew Transition House	\$ 500
Church Remediation Fund	\$ 4,000
Church Deficit	\$ 4,000
TOTAL Dispersed:	\$ 11,500

We are very grateful and thankful for the support we receive each year from all St Hilda's parishioners, friends of St Hilda's, and the community.

Give us grateful hearts, Holy One, for all thy mercies, and make us mindful of the needs of others.

Respectfully submitted,
Amelia Foster, President

9.8 Building Committee

Committee: Clarence Li, Bob Maxfield, Andrew Morin, Eric Paetkau, Murray Peterson (Chair)

The Building Committee had been in abeyance pending the remediation of the Sanctuary. The first meeting since the completion of the remediation project was held on January 21, 2019.

The committee met to consider the current List of Building Issues and to address a request from the Church Committee to explore the possibility of converting a portion of the Annex to living space for a caretaker which would include shower and basic kitchen, and a lockable door inside the annex entry. Andrew Morin prepared a sketch of the required space and approached the Sechelt Building Department regarding the Annex conversion. While there will be a discussion between the Building Department and the Planning Department to formulate an opinion, there was little optimism for a positive response as the permit for the current addition was not based on the area being a dwelling and therefore not likely to meet those standards.

The following List of Building Issues was reviewed and will be addressed as time and weather permit.

1. Rot in the post(s) supporting the bell tower
2. Timer on the bell tower light needs to be located and re-set or replaced by a photocell to operate the light dusk to dawn.
3. Some moss and tree debris on the roof of the Church Hall
4. The stairwell to the basement of the Church Hall should be cleaned
5. The Church Hall basement holds discarded material (old signs etc.) which should be disposed of
6. Damaged screen over a hole in the north exterior wall of the Church Hall
7. Garbage (old tires etc.) should be removed from around the garbage bin area (done?)
8. Walk way railing along the ramp leading out from the kitchen is not secure
9. Some question as to whether or not all the exterior lighting is functional
10. Looks like the Garden Shed roof was not replaced when the Church Hall roof was redone. Perhaps some consideration should be given to expanding the Garden Shed
11. On the south exterior wall of the Church Hall there is a rotting plywood panel which should be replaced
12. The small padlocked door on the south wall should be checked periodically to ensure it is secure
13. Debris gathers in the roof valleys of the Church Hall which, if left, can potentially wick water under the adjacent roof shingles
14. Downspouts which no longer empty into the drain tile (due to blocked drains?) should be extended to direct the rain water further away from the building
15. The concrete walkway leading into the Shelter building poses a tripping hazard due to the soil which has worn away at the head of the path
16. The exterior light fixture near the main entry to the Annex was not securely installed
17. The decking and posts for the Annex emergency exit door requires attention
18. Garbage locker door
19. Develop estimate for constructing a caretaker suite in the Annex (Andrew to sketch a plan and approach the District of Sechelt regarding permits.)

20. Outdoor lighting (security and aesthetics)--timers to be considered
21. Door trim and baseboard in the Gathering Room hallway
22. Diffuser missing from florescent light in Gathering Room (Bob to source from Eecol Electric)
23. Replace missing downspout section near the back door of the Hall.

Submitted by Murray Peterson

9.8.1 Building Restoration Project Manager Report

My spiritual director once asked me why I volunteer for roles. Especially for roles that might grow beyond their original scope. I don't have an answer to this question, other than "well, someone has to do it". Taking on the role of Project Manager for the building restoration certainly fell under this category.

The task of re-building our sanctuary started out as a relatively minor job. In late 2017, we knew we had structural issues, brought about by a weak truss design. We expected that the weakness could be corrected by installing cables across the sanctuary, thereby creating the usual triangle shape that gives buildings strength. Cost was estimated at about \$250,000, for which we had the money to pay.

However, as drywall came down to provide access to the trusses, it soon became apparent that the problems were far more severe. The original architectural design, typical of the mid-1980's, did not have any roof overhangs and minimal rain shielding for windows and doors. It worked in dry California, but not in rainy west coast BC. So, like many condominium buildings built at the same time, our building leaked, as gutters overflowed and water ran inside the walls. And as wind drove rain in through seams around windows and doors, we ended up with rotten walls and window frames.

In addition, budget constraints at the time of original construction led to construction shortcuts. There was no plywood on the roof, required to stiffen the trusses and keep the building square. Perimeter walls were built with low grade twisted wood that had been straightened by cutting partway through, resulting in weak walls. The building was not connected to the foundation. The balcony floor, on which the organ rests, was built without joist hangers, and was starting to fall in. All the drainage around the building was plugged as there was no way to clean out the drain runs. And there was more.

So the scope of the work expanded until eventually we had to rebuild the entire main floor of the church. New drainage was installed around the building to carry away roof and ground water. All the walls were stiffened and new windows installed. The roof trusses were braced with gussets and the exposed rods. Plywood was nailed to the trusses and a new roof installed. The seismic strength of the building was increased significantly over what was in place before and the entire building was anchored with the new transept. Rain screen and new siding was installed to provide much better rain protection.

Naturally all the additional work added significantly to the cost of the project. With all billing completed, total cost is approximately \$1.35 million. Had we been a commercial enterprise, it would have been much more, but many contractors, notably Spani Developments, the general contractor, reduced their billing and donated time and materials so that the parish would not be adversely encumbered. Without this generosity, we would not have been able to rebuild St. Hilda's sanctuary.

On November 4, 2018, with Archbishop Melissa leading us, we moved back in into our restored sanctuary. And we have continued to enjoy the enthusiasm of the community over the results of our work.

At a recent Diocesan event, I was showing Sher Sacks' video of the restoration project. Those watching had tears in their eyes. Because while I was narrating, talking about structural issues and costs, up on the screen, the video was showing parish members with big smiles as you carried on the ministries of our parish.

In retrospect, now that the work is complete, taking on the role of project manager has been hugely rewarding. I am astounded at the levels of generosity from parish members, contractors and the Sunshine Coast community. I am inspired by the enthusiasm and positive attitude that permeated the whole process. I believe that the congregation of St. Hilda's continues to exhibit a faithful response to God's call to be a people who take our place in God's mission to this community.

Respectfully submitted,
Bruce Morris

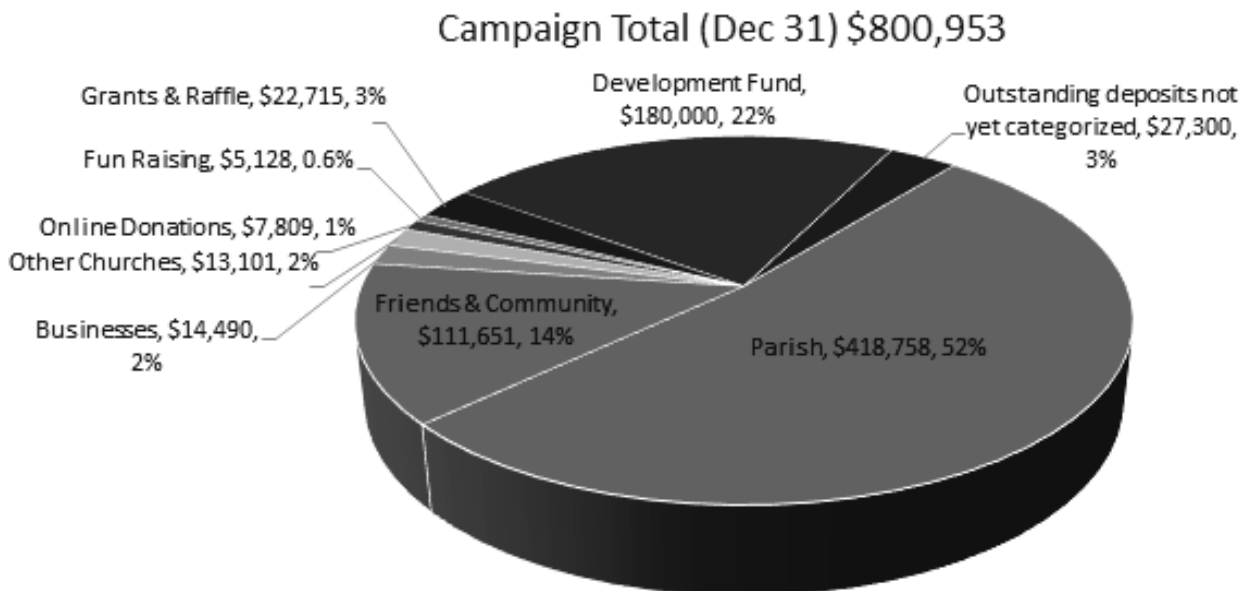
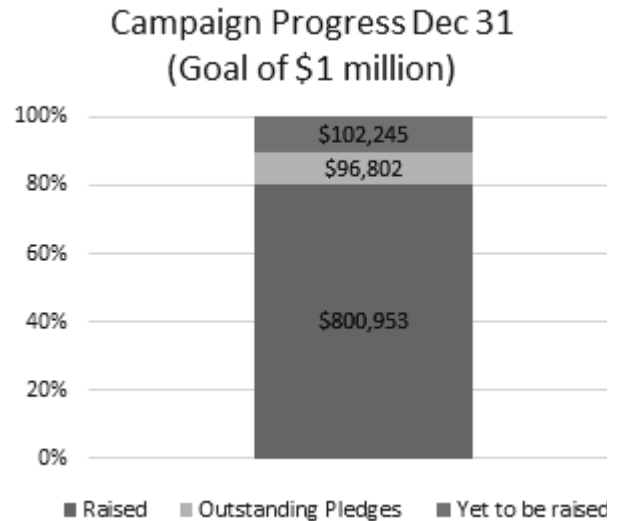
✿ 9.9 Capital Campaign Committee Report

This Committee was formed in January 2018 and has met regularly throughout the year on most Tuesdays and will continue to meet in 2019 until our goal of raising \$1 million is met.

As of December 31, 2018 approximately \$750,000 has been raised with an additional \$177,000 in outstanding pledges to be received. Campaign activities included holding a raffle for donated prizes, creating a pledge campaign, home visits, grant applications, direct appeals to businesses and individuals, presentations to organizations, and an extensive advertising campaign in print and digital media.

Online giving was enabled through St. Hilda's website and CanadaHelps as well as GoFundMe. A donated sign was erected on St. Hilda's property to mark the progress of the Campaign. A Celebration event was held for donors and the public on November 18 to mark the completion of the majority of the work and a return to using the Sanctuary. A special Donors' Book was created and is on display in our Narthex.

Co-Chairs: Roslyn Mundy, Eric Paetkau,
Janet McIntosh, Maggie Edwards



9.10 Cemetery Board

The Cemetery Board met five times in 2018. Here are some highlights of the year:

- Altered Cemetery Bylaws to conform to the new BC Societies Act and to update several articles to conform to our current practice.
- Adopted a new fee schedule, simpler and more comparable to average fees on the Coast.
- Hosted an inspection from a representative of the provincial government agency responsible for cemeteries.
- Decided on a proportion of fees (20%) that will go towards operations (staff time, office overhead), and on a proportion of the fund to transfer on a one-time basis to the 2018 operations budget for past services.
- Hired a worker to periodically clean up the cemetery grounds. Landscaper and parish volunteer Robert Watson cared for the portion of the cemetery near the North entrance gate.
- Decided to proceed with planning a new Memorial Garden.

There were seven interments in 2018.

The balance of the cemetery fund at December 31 was \$10,000.

Members of the 2018 Board: Janet McIntosh, Bonnie Paetkau, Lois Gory, Mike Starr, Rev. Clarence Li

9.11 Christmas Hamper Ministry Report

After a year of such brilliant fundraising for sanctuary repair, St Hilda's parishioners were still able to sponsor Christmas hampers for 2 families in Sechelt. As always, we chose to primarily provide gift cards to local stores, empowering the parents to shop for their own needs and desires. Our hamper shoppers also prepared beautiful baskets or bags of Christmas treats, winter woolies and pretty decorations as well.

One family was a couple with an infant and the other was a couple with 4 children ages 8 - 14.

We particularly thank the St Hilda's Anglican Church Women and the Choir who raised the funds and so generously provided for a more enjoyable Christmas for these local folks!

Respectfully submitted by Margy Grant, Jude Dusik, Sharon Daly and Meg Stevens

9.12 Coffee Ministry Report

We continue to serve coffee and refreshments after the 10:00 am service. This ministry provides a much needed hospitality for our church as it gives us time to meet and welcome visitors, to continue fellowship with one another after worship, and to share our stories.

A thank you to all the parishioners who served for many years and have stepped down due to various reasons. and welcome to all the new parishioners who have offered to be part of this ministry. To all who help stack the chairs and tables away each week, thank you for your assistance always.

Respectfully submitted,
Amelia Foster

✠ 9.13 Contemplative Ministries Report

The Contemplative Ministries continue to attract not only “regular attendees” of St. Hilda’s, but also “friends” of St. Hilda’s, members of other churches as well as the “unchurched.” The three contemplative groups offer different approaches to God, which supplement and enrich Sunday morning services for some; for others they offer alternative approaches. The groups have one common feature —the opportunity to find and experience the Divine by “turning inward” in stillness and silence.

In the Christian tradition, Contemplative Prayer (or contemplation) is considered to be the pure gift of God. It is the opening of mind and heart - our whole being - to God, the Ultimate Mystery, beyond thoughts, words, and emotions. Through grace we open our awareness to God whom we know by faith is within us, closer than breathing, closer than thinking, closer than choosing - closer than consciousness itself." Contemplative Ministry at St. Hilda's aims to connect seekers to spiritual practices working toward the aforementioned goals. At the beginning of 2018, our ministry was comprised of the Gospel of Thomas Group, Wednesday Wisdom Circle, monthly Inner Journey (CRMC), and the self-guided Meditation Labyrinth located outside the front entrance of the church. The ministry is led by laypersons with support and encouragement from the Rector.

By the end of 2018, The Gospel of Thomas Group and the Inner Journey (CRMC) gathering were not being held. The Wisdom Circle, which incorporates elements of the Thomas Group (and the earlier Centring Prayer Group), continues to meet on Wednesdays at 8:00 am in the welcoming West Transept of the Sanctuary.

If the Rector receives expressions of interest, more contemplative groups could be established to meet later in the morning, during the afternoon or in the evening. All contemplative groups are open to the wider community.

Submitted by Patrick Reid

9.13.1 Wisdom Circle

The Wednesday morning Wisdom Circle continues to meet from 8:00-9:15 am. It has now moved to the welcoming space of the newly built West Transept. Each session includes a short reading from the Gospel of Thomas which is a very early collection of the sayings of Jesus without any added commentary. We start with 20 minutes of centering silence and meditation. The readings are interspersed with minutes of silence for reflection and contemplation. Participants then have an opportunity to share, if they wish, whatever came up for them out of the readings and out of the silence, and how that relates to their life at the present moment. This Wisdom Circle offers a pathway for opening and deepening one’s inner spiritual life and journey through silence, contemplation and sharing.

For background see “The Wisdom Jesus” by the Episcopal priest Cynthia Bourgeault.

New members are warmly welcomed.

Submitted by Patrick Reid

9.13.2 Inner Journey (CRMC)

CRMC is the acronym for Contemplative Readings, Meditation and Chant.

2018 was the tenth year that a lay led, monthly, Sunday evening, Contemplative service has been offered at St. Hilda’s.

David and Stephanie Moul continued to develop and lead this service until May of 2018.

With the commencement of summer holidays and realizing that David and Stephanie would not be able to offer the service in the Fall due to other commitments, the service has been suspended.

We are hopeful that another type of contemplative service will grow in its place with a diversified leadership in 2019.

I would like to thank all of our loyal participants, the team of Heather Blackwood, Norma Roberts, John and Nancy Denham and Stephanie Moul during our formative years, Karen and Jon, and Katherine Hume for being our musician these past two years.

Submitted by David Moul

9.14 Counters Report

There are currently 9 dedicated people who volunteer as Counters for the Sunday collections, working in teams of 2 at all times. All Counters have a current Criminal Record Check on file. There is excellent cooperation within the group. Counters had one meeting in 2018, which also included the Envelope Secretary. We continue to encourage parishioners to mark their giving envelopes with the amounts of their gifts as a security measure so that the correct amounts are being credited. All gifts are assumed to be made to St. Hilda's General Operating Account unless the giving envelope is marked otherwise.

Submitted by Janet McIntosh

9.15 Environmental Advocate Report

Once again, the major activity that I was involved with was working with the Worship Committee to put together this year's Season of Creation. I helped select readings, music and videos for all these services.

I'm looking forward to working with the Visioning/ Redevelopment Committee to see that the property is developed using green and environmentally friendly principles.

I have put climate change info on our website and make the occasional environmental posting on our facebook site.

I would like to remind everyone of our Green Parish Procurement policy. Go to <http://www.sthilda.ca/about/green-parish>.

Submitted by David Moul

9.16 Library Report

St. Hilda's library, located in the Gathering Room, has a collection of approximately 1000 books. The Gathering Room is reserved for library use on Tuesday and Friday mornings from 9:30 to 11:30. To borrow books, write the date, your name, and your phone number on the card in the pocket inside the book and put the card in the file box beside the return box on the table in the Gathering Room.

It was a quiet year for the library. While the sanctuary was under reconstruction, the library was closed and shrouded in plastic. Happily, the collection came through without any damage. No new books were purchased and no donations processed in 2019.

Please remember to return any books that you may have borrowed before the reconstruction so that we can get them back in circulation.

Any queries about the library can be directed to Sher Sacks or Janet McConnell, your volunteer librarians. Happy reading!

Submitted by Janet McConnell

✠ 9.17 Monday Musings Report

The Monday Musings is a conversational group that meets on the first and third Mondays of each month at 3 pm in St. Hilda's Annex. In 2018, we had to move our meeting offsite for a couple of months due to Church Restoration. We had fun having engaging conversations over the following topics over a cup of tea: *The Power of Words, Health, God and Consciousness, Listening, Hope*, and others. At our December meeting, we decided to change the meeting time to 2 pm so that the group would finish earlier while there is still daylight. There were 10 regular members in 2018 and we welcome new people who enjoy discussing matters of the heart. The group will meet on the second and fourth Mondays of each month at 2 pm in 2019. All are welcome.

Submitted by The Rev Clarence Li, Rector

✠ 9.18 Native Drumming Circle Report

A Native Drumming Circle began meeting monthly on the fourth Sunday of each month at 4 pm at St. Hilda's in 2013. Led by Terry Aleck (Coyote) and his wife Christine Turenne, the sacred circle opens and closes each time with a round of sharing. Coyote and Christine teach and lead traditional native songs and share stories about native culture. Coyote is a Nlaka'pamux traditional pipe carrier and sweat lodge pourer from the Lytton Band. He is a survivor of the Anglican-run St. George's Indian Residential School and has since devoted his life to working with non-native communities for healing and reconciliation. He enjoys sharing teachings from his elders and other life lessons he has learnt through his own healing journey. The monthly drumming circle gathers a diverse of spiritual seekers from the wider community. Attendance averages grew to between 50 - 65. The Drumming Circle was relocated to the Parish Hall during reconstruction and is looking forward to returning to the newly restored Sanctuary in 2019.

Submitted by The Rev Clarence Li, Rector

✠ 9.19 Parishioners' Picks Report

Due to the Sanctuary renovation there were only four films shown in 2018. In conjunction with Advent, we showed films reflecting the themes of Hope, Peace, Joy and Love. The movies were: *The Passion of Augustine, Andy Goldsworthy: Rivers and Tides, Strictly Ballroom* and *A Street Cat Named Bob*.

The 2019 series of six movies begins on January 28 and finishes on April 28.

The \$170.00, raised from concessions, was donated to the church's general revenue.

This year we hope to raise enough funds to replace our aged projector.

Submitted by David and Stephanie Moul

✠ 9.20 Prayer Shawl Ministry Report

A group of knitters has been meeting every Wednesday afternoon to share their varied knitting skills and produce prayer shawls to be given to anyone in need of some TLC. Mostly they have met at Sharon McElroy's home, and we thank her for her hospitality and co-ordinating for the last two years.

In 2018, 53 shawls were given away. Of this number, twenty shawls went to the shelter guests, as well as some hats and scarves. Items were also knitted (and crocheted) for the church mall sale and the Mission to Seafarers, as well as personal items.

The group has heard many heartwarming stories of the impact that receiving a shawl has had on the recipients.

The group will continue to meet on Wednesday afternoons at 2:00 pm, at various members' homes. Contact Janet Tufnall for more information. All knitters are welcome, of any skill level, and we welcome new knitters, there is always help available. Some people have learned to knit with the group, or revisit a skill learnt a while ago.

If there is someone whom you think would like to receive a shawl, please contact Clarence or Corrinne Newman.

Submitted by Janet Tufnall

9.21 Redevelopment Team Report

Team Members: Jill Halliwell Rev. Clarence Li, David Moul, Bev Niebergall, Murray Peterson (Chair as of 2018-04-17), Paula Selmayr, Julie Stevens, Meg Stevens

The Redevelopment Study Team has met since March 2018 to explore the possibility of future church property redevelopment.

The Team under the guidance of Tasha Carrothers of the Diocesan office, held a visioning meeting on March 12, 2018 to seek input from parishioners regarding their thoughts regarding future development. It was clear that there was a strong desire for any redevelopment to include housing with multi-use communal space and a community kitchen and garden. The groups were in agreement that housing be inclusive and affordable as well as “green”. It was also important that the redevelopment of the property meet the community’s needs.

In considering the wishes of those who provided input, the team took on the task of exploring the experiences of other churches undergoing similar redevelopment. Development partners were also approached to gather exploratory information. Local sources of information were also considered. Guidance was sought from the District of Sechelt regarding zoning restrictions on the church property. The team was given some encouragement that re-zoning may be considered should a redevelopment plan fit the needs of the Official Community Plan in regard to affordable housing.

As we worked toward developing a plan for the future, the Redevelopment Study Team contracted with three local consultants with expertise in housing and development. The three have developed a Feasibility Study Work Plan that will engage various stakeholder groups and explore the viability of various development options. The study is funded through a \$20,000 Diocese grant which was awarded to Saint Hilda’s for 2019. The work plan will be presented to the Vestry in February 2019.

The proposed timeline for the Feasibility Study is February 2019 through May 2019. The expected outcome of the study is a report presenting 1 to 3 scenarios as options for redevelopment. It is worth noting that the Redevelopment Study team recognizes that no further action regarding property redevelopment will be taken which would place an additional financial burden on St. Hilda’s congregation.

Submitted by Murray Peterson, Chair

9.22 Screening in Faith Report

The Screening in Faith Committee continues its work by its 2 members—Bev Dall & Janet McIntosh. During 2018, they met 3 times to review the status of its files. This work was made more challenging during the restoration as the files were inaccessible for several months due to construction. Criminal

Record Checks (CRCs) continue to be completed in a timely fashion as required by the Diocese. There are many files that have been closed due to the Homeless Shelter programs no longer being part of St. Hilda's.

It is the Committee's goal to ensure all volunteers at St. Hilda's have the appropriate screening and up-to-date CRC's. A CRC is valid for 5 years and must be renewed accordingly unless a parishioner ceases to be a volunteer. Persistence is sometimes required in getting volunteers to apply for and renew their CRC.

Submitted by Bev Dall & Janet McIntosh

☒ 9.23 Server's Report

There were no changes to the Server's guild in 2018. We have the same number of members as last year. Fortunately nobody left which is good, but no new ones have joined either. Having no children in the Sunday school anymore means there are no recruits for Crucifers. I can predict that in the future one server will have to be both Sacristan and Crucifer which would be a bit of a stretch.

Submitted by Barbara Carver

☒ 9.24 Social Justice Umbrella Report

In 2017, the Social Justice Umbrella was formed out of the Millennium Development Goal Committee. As we wholeheartedly confirmed our commitment to continue with our valuable partnership forged with the local Rotary in 2009, we felt St. Hilda's needed a broader justice group to include other important justice efforts. New members always welcome.

We continue to be enriched by our partnership with the Rotary to support high school students in Ndandini, Kenya, with scholarships assisting with their school fees. We are blessed to be part of the heart-warming stories of the difference this is making in the lives of the students, their families, and their wider community. Our deep gratitude to Terry and Jan Umbach of the Rotary, who took a tour group of tourists to Ndandini in 2008, and made a life-changing connection with the local community who were suffering from years of severe drought. Their involvement continued to grow in multiple ways from water to education. As they retired this past fall from spearheading the scholarship program, Terry and Jan thanked St. Hilda's and asked us to stay committed to providing scholarship support, which they believe is the most important contribution St. Hilda's can make to Ndandini. We say hello to Tanya Hall who is the new Rotary contact for Ndandini scholarships, and we look forward to working with her.

Our own Donna Walsh Wheeldon and Carol Eades made a trip to Kenya Oct 2018, and made an inspiring presentation to the parish about their trip, keeping our connection with Ndandini very much alive. We were sorry to see Donna leave the Sunshine Coast later in the fall, and thank her for her significant contribution to St. Hilda's and the Ndandini fund-raising efforts over the years. We thank Carol Eades for stepping in and taking on more of a role with our Ndandini/Rotary connection. Immense gratitude to parishioners who contributed over \$3100 towards scholarships in 2018. While somewhat less than previous years, it is remarkable given our serious renovation debt situation. Unfortunately, due to a change in eligibility with the Belleville Rotary, our 2018 Ndandini donations may not be eligible for tax deduction. The Sunshine Coast Rotary is working to rectify this in 2019.

In 2018, Indigenous Justice continued to be the primary focus of Justice Umbrella efforts, with particular regard to providing the parish with Truth and Reconciliation education opportunities. A book series developed by the Mennonite Church has been invaluable. In the spring, our ecumenical study group

completed book 1, *Wrongs to Rights: How churches can engage the United Nations Declaration on the Rights of Indigenous Peoples*, and this fall started book 2, *Yours, Mine, Ours: Unravelling the Doctrine of Discovery*. These studies have been very eye-opening for the participants. We highly recommend this opportunity, and new participants are welcome. Parishioners also participated in various Truth and Reconciliation Dialogue Circle and Kairos Blanket Exercise opportunities led by Nancy and John Denham, and participated in some shísháhl Long House events/ceremonies. To further encourage the passage of Bill C-262 proposed legislation, book study members sent messages to various Senate members, where the Bill awaits final approval.

In order to give St. Hilda's a visible presence at various justice related public events, a Justice Umbrella banner was created, and was carried by parishioners at several 2018 events including a rally against Kinder Morgan pipeline, a civil disobedience action in support of First Nations against the Trans Mountain proposed pipeline on Burnaby Mountain, and the Sunshine Coast PRIDE day. The banner was also carried at the Sechelt Canada Day parade in conjunction with the Spirited Drumming Circle, and the local siyiyaya Reconciliation Movement. Umbrella members also attended the Valentine's Day memorial rally and walk for Murdered and Missing Indigenous Women.

David and Stephanie continued to represent St. Hilda's in preparing meals for the residents at the Upper Deck Homeless Shelter once a month. (The shelter continues to need meals prepared for weekends.) On the advocacy level, the Rector and Meg Stevens continued to represent St. Hilda's at the regular meetings of the Sunshine Coast Homelessness Advisory Committee (SCHAC). St. Hilda's also partnered with RainCity Housing and Support Society on Sunshine Coast to host the first community Posada during the Christmas season to raise awareness for the plights of migrants and those who are homeless.

Justice Umbrella members also participated in the parish discussion in response to a request to sponsor a refugee. Although that particular situation was resolved elsewhere, the discussion was very beneficial and did plant a seed. We recognize the need to become further acquainted with the processes involved in sponsoring refugees, to better prepare for possible future needs.

In closing, we wish to particularly thank Maggie Scott, who is 'retiring' from the Justice Umbrella. Her contribution over many years has been much appreciated, and we look forward to her continuing efforts with the Ndandini scholarship 'knapsack' fundraising.

Submitted by Jill Halliwell

On behalf of the Social Justice Umbrella Team: Rev. Clarence Li, David Moul, Stephanie Moul, Meg Stevens, John Denham, Nancy Denham, Mike Starr

9.25 St. Hilda's Website Report

We are currently approaching our second year of operating our updated website. Recently we transitioned from Church OS to Ascend web designs. There may be a few glitches that we haven't caught so if you find something not working quite right, please contact me.

Once again, I do encourage you to delve deeper into the website than just the items on the home page. For example on the **Worship** page I have archived all the Sunday leaflets from 2014 until the present time. If you go to the **Links** page you will find all kinds of resources. Did you know that you could access sermons from St. John's United Church, in Davis Bay and from Holy Cross Lutheran in Newmarket, Ontario there?

Clarence continues to post his sermons. They and upcoming events and news can be found on the **Home Page**.

Submitted by David Moul (web administrator)

9.26 Sunday School Report

Sunday school is carrying on with attendance being highly variable. Thank you to those who come as regularly as you are able.

Basically, there is only one class with one teacher. Having 2 adults in a class with vulnerable people fulfills the requirement from the Diocese with regards to children's protection. Thank you to the 3 substitute teachers who have completed their Criminal Record Checks. Thank you to the 6 "Friends of Sunday School" who also have completed their Criminal Record Checks. Also, a special thank you to Joshua Eriksson for his help and sense of humour.

Holly donations were very successful. We were able to send school supplies for 24 children (\$72.00) through Plan International for one year, and the rest (\$120.45) was put into the building fund. Thank you, everyone.

The Christmas pageant once again brought to us the true meaning of Christmas. A big thank you to all those who participated. It told the story of the Nativity, along with a story of a modern homeless family. The blending at the end joined us all together. The Nativity is not just something that happened 2000+ years ago, but something that happens all around us.

We have taken the names and addresses of as many families as possible who have come at least once to St Hilda's, and added them to our mail-out list. We mail out lessons, Bibles, seasonal activities and background information on our Anglican Heritage several times a year to keep in touch with those who have brought their children to our church and to help parents teach their children about Jesus and his love, as well as our liturgical traditions. We have 21 families with 35 children on our list this year.

We shall continue with the regular Sunday School format and see what the future holds.

Thank you,
Bev Dall and Lois Gory

9.27 Worship Committee Report

1. The Worship Committee is continuing to work on liturgical prayers and Eucharistic Prayers that reflect the community of St Hilda's and its themes of justice, worship and hospitality.
2. We worked with Clarence for the planning of the various services throughout the Easter Season, Advent and Christmas especially.
3. We have been compiling a collection of hymns that not only reflect our themes, but also reflect the theology of who we are that Katherine and the choir can incorporate along side our current hymn books. We are constantly looking for hymns that use ideas and concepts from recent biblical scholarship, science, and current justice concerns.
4. The committee has a resource file that Clarence constantly updates with our various submissions.
5. Through a variety of resources, we are gathering and composing liturgical prayers that fit who we are as people living on the West Coast where nature, reconciliation and life-giving themes are important. We are currently using a *Eucharistic Prayer from Celtic Influence* which the committee composed and a *Eucharistic Prayer of the West Coast* which we have adapted from the Liturgy of the Islands and Inlets from the Diocese of British Columbia.
6. We continue to find resources that will fit with various feast days or celebrations such as the Celtic feasts for St. Patrick and St. Hilda, Indigenous Sunday and Solstice for June and the Season of Creation in the Fall.

8. Considering the future and the next generations that will be part of St Hilda's, we are discussing how we can create parallel alternative kinds of worship that will be appropriate and meaningful.

Our current membership is: Maggie Scott, Stephanie Moul, Katherine Hume, Bev Niebergall, Clarence Li and David Moul. Special thanks to Donna Walsh Wheeldon for her time with us.

Submitted by David Moul

9.28 2018 Church Events Report

JANUARY	14.....Special Vestry Meeting 21.....Planned Giving Workshop
FEBRUARY	18.....Annual Vestry Meeting 19/26Lenten Study 24.....Truth & Reconciliation Dialogue Circle 26.....Lenten Study
MARCH	3.....KAIROS Blanket Exercise 12.....Redevelopment Visioning Day 12/19/26...Lenten Study 24.....ACW Bake Sale 29.....Maundy Thursday Supper and Service 30.....Ecumenical Good Friday Service at St. John's
APRIL	1.....Sunrise Service at Snickett Park 28.....Plant & Whale of a Sale
MAY	11.....Guess Who's Coming to Dinner?
JUNE	2.....Memorial Service for Bobbi Kelly 9.....Gemini Concert Restoration Fundraiser at Living Faith 24.....Delegation at SC Pride Parade
JULY	1.....Canada Day Parade Walk 20.....Bag Lunch with Archdeacon Stephen Muir and Shannon Muir 29.....Parish Picnic
August	14.....Celebration of Life - Hildegard Erber 19.....Baptisms of Marina Hardy and Ella CreedParish Conversation on Refugee Sponsorship
SEPTEMBER	16,23,20....Season of Creation Sundays 15.....Blackberry Extravaganza Sale 23.....Gift and Estate Planning
OCTOBER	7.....Season of Creation Sunday 6.....ACW Pie Sale
NOVEMBER	4Re-Dedication of Sanctuary with Bishop Melissa Skelton 11.....Fauré Requiem Concert Fundraiser given by Suncoast Phoenix Choir 18.....Building Restoration Donor Recognition Event & Community Celebration 23/24ACW Craft & Bake Sale

- DECEMBER** 7.....Advent Film: *Rivers and Tides*
 9.....Parish Christmas Dinner
 14.....Advent Film: *Strictly Ballroom*
 15.....Christmas Carol Sing-along
 20.....Posada for the Homeless & Migrants
 21.....Advent Film: *A Street Cat Named Bob*

✠ 9.29 Parish Statistics 2018

	2018	2017	2016	2015	2014	2013
Households	95	98	116	107	112	108
AVERAGE ATTENDANCE						
Sunday Service 8:30 am	13	15	15	14	16	16
Sunday Service 10:00 am	54	56	57	59	56	54
CRMC	10	11	15	12	13	14
Wed Meditation Circle	6	8	6	6	13	6
Native Drumming Circle	52	35	33	25	15	--
Gospel of Thomas Study	--	6	6	9	8	--
Ash Wednesday	23	23	13	35	13	16
Holy Week Services						
Seder	--	--	32	40	--	39
Maundy Thurs	37	9	--	--	40	45
Good Friday	--	60	68	--	66	--
Stns of the Cross	--	--	8	23	--	--
Easter Sunday						
Sunrise Service	34	41	--	48	--	--
Service at 10	84	85	82	105	120	106
Christmas Eve 7 pm	81	58	135	91	111	92
10 pm	61	50	68	72	66	70
Christmas Day 10 am	21	13	29	22	19	23

✠ 9.30 Passages 2018

Baptism	Confirmation	Holy Matrimony	Blessing of Union
Marina Anne HARDY	None	None	None
Eilla Aubrey CREED			

Faithful Departed with their lives celebrated at St. Hilda's in 2018

Elaine Marguerite BRUNN November 18, 1926 – April 18, 2018
 William Chester DAVIS..... October 12, 1923 – June 14, 2018
 Hildegard Elfriede Maria ERBER..... March 29, 1936 – July 24, 2018
 John William Madelung (Jack), FINDLER..... August 18, 1930 – May 24, 2018
 Laurelle Ellene FINDLER, ODNWApril 2, 1936 – January 28, 2018
 Sheila Mary HOLTZ.....November 11, 1929 – July 22, 2018
 Alice HORSMANMarch 10, 1924 – February 9, 2018
 Roberta Louise (Bobbi) KELLY, ODNW February 15, 1922 – October 6, 2017
 Nora KORSCHJanuary 24, 1931 – March 21, 2018
 Donna Louise NELSONSeptember 1, 1952 – May 9, 2018

New parishioners welcomed (2018)

Richard Clarke
 Liz Dunbrack
 Jessica Gojevic
 Philippe Hebert
 Tom Pape & Monique Ste. Marie
 Barry & Marilyn Roberts
 Ann Stampfl & Rob Pilloud

Parishioners Moved Off Coast

Donna Walsh Wheeldon

 **9.31 Envelope Secretary Report**

The Envelope Secretary is responsible for recording all donations to the parish and giving the monthly total to the Treasurer for the Financial Report. At year end, income tax receipts are generated, checked and sent to the donors.

Table showing Giving and Number of People						
\$ Amount	Property Fund	Operation Funds				
	2018	2018	2017	2016	2015	2014
\$1 - \$499	21	32	33	43	44	44
\$1 - \$499 non parish		15	28	43		
\$500 - \$999	11	22	19	19	18	10
\$500 - \$999 non parish		1	5	2		
\$1,000 - \$1999	7	123	18	20	13	19
\$2,000 - \$2,999	4	13	9	9	18	17
\$3,000 - \$3,999	2	8	13	12	7	7
\$4,000 - \$4,999	1	-	5	7	3	1
\$5,000 - \$9,999	5	3	3	2	4	5
\$10,000 and over	8	3	3	2	2	3
TOTAL:	59	109	136	157	109	106

Donations to the Property Fund from non-parishioners:


Churches 9
 Banks..... 2
 Businesses..... 10
 Individuals..... 106
Total..... 127

Donations to Flow-Through Funds from Parishioners:

	2018	2017	2016	2015
Food Bank.....	35.00	80.00	275.00	535.00
Cold Weather shelter	0	1,140.00	2,845.00	1,820.00
PWRDF.....	1,824.35	2,498.00	2,019.00	4,257.75
GEM.....	1,668.00	1,693.00	2,056.00	1,922.50
Bishop's Refugee Fund.....	1,824.35			
Ndandini	3,135.18	4,261.85	5,012.12	4,752.76
Christmas Hampers		290.00	1,260.00	1,475.00
Rector's Discretionary	1,735.00			

As always, many thanks to the faithful counters who count and deposit our donations.

Submitted by Maggie Scott

 **9.32 Rector's Discretionary Benevolence Fund Report**

The Rector's Discretionary Benevolence Fund was set up by the Church Committee in 2012 to provide benevolent outreach to those who are in need at the Rector's discretion. The Rector provides the oversight for the disbursements of the funds and reports to the Parish during annual Vestry.

In 2018, \$1,735 was collected and \$625 was disbursed for the following causes:

- \$ 425 Emergency Food Vouchers
- \$ 100 Assistance to install security system at Happy Cat Haven
- \$ 100 Travel assistance

The closing balance of the fund is \$2,098. Thank you to everyone who contributed to the Discretionary Fund. Your continual support ensures that our parish may respond to benevolent outreach causes.

Submitted by The Rev Clarence Li, Rector



9.33 2018 Financial Reports

Statement of Financial Position (Unaudited) As of December 31, 2018

	2018						2017	
	Operating Fund	Property Fund	Cemetery Fund	New Ministry Fund	Organ Fund	Rector's Discretionary Fund	Development Fund	Total
ASSETS								
<i>Current Assets</i>								
Cash and Bank Accounts	120,187	7,500						102,413
Accounts and Sales Tax Receivables	6,500	30,176						12,361
Prepaid Expenses	481							953
	<u>127,168</u>	<u>37,676</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>115,727</u>
Investments: Consolidated Trust Fund	52,969			30,011			(23,129)	236,516
Due from Other Funds	15,504		9,892	5,150	6,544	2,098	20,000	117,593
<i>Capital Assets</i>								
Pipe Organ					44,976			47,622
Equipment - Computers		454						1,008
Annex Improvement		18,077						18,830
Kitchen Improvement		10,867						11,320
Church Restoration		1,377,325						0
	<u>0</u>	<u>1,406,723</u>	<u>0</u>	<u>0</u>	<u>44,976</u>	<u>0</u>	<u>0</u>	<u>78,780</u>
	<u>195,641</u>	<u>1,444,399</u>	<u>9,892</u>	<u>35,161</u>	<u>51,520</u>	<u>2,098</u>	<u>(3,129)</u>	<u>548,616</u>
LIABILITIES & FUND BALANCES								
<i>Current Liabilities</i>								
Accounts Payable	3,701	31,119						2,122
Deferred Revenues	1,420			6,790				11,270
Due to Outreach Programs	0							0
Flow Through Funds Payable	6,769							3,632
	<u>11,890</u>	<u>31,119</u>	<u>0</u>	<u>6,790</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,024</u>
Loans Payable		715,000						0
Due to Other Funds		59,187						117,593
Reserve for Vocational Training	500							500
Reserve for Rector's Sabbatical	6,000							3,000
<i>Fund Balances</i>								
Externally Restricted	9,850		9,892	28,370	51,520			9,850
Internally Restricted								87,659
Endowment	167,401	639,092				2,098	(3,129)	179,473
Unrestricted	177,251	639,092	9,892	28,370	51,520	2,098	(3,129)	133,517
	<u>195,641</u>	<u>1,444,399</u>	<u>9,892</u>	<u>35,161</u>	<u>51,520</u>	<u>2,098</u>	<u>(3,129)</u>	<u>548,616</u>

Statement of Operations and Changes in Fund Balances (UNAUDITED)
For the Year Ended December 31, 2018

	2018							2017	
	Operating Fund (Actual)	Operating Fund (Budget)	Property Fund	Cemetery Fund	New Ministry Fund	Organ Fund	Rector's Discretionary Fund	Development Fund	Total
REVENUES									
Donations									
Donations - General	164,823	186,100	500,297	2,095	0	0	1,735	10,000	678,950
Donations - Gaming Raffle	0	0	7,715						7,715
Donations - Flow Through	10,876	12,000							10,876
<i>Notes 3</i>	<u>175,699</u>	<u>198,100</u>	<u>508,012</u>	<u>2,095</u>	<u>0</u>	<u>0</u>	<u>1,735</u>	<u>10,000</u>	<u>697,541</u>
Other Revenues									
Investment Income	8,522	5,000			7,809			-12,602	3,729
Building Use	21,574	17,500							21,574
Diocesan Support	2,925	4,100							2,925
Provision of Services (Weddings, Funerals)	661	2,000							661
Fund Raising	2,749	1,500							2,749
Miscellaneous Income	371	0							371
	<u>36,802</u>	<u>30,100</u>	<u>0</u>	<u>0</u>	<u>7,809</u>	<u>0</u>	<u>0</u>	<u>-12,602</u>	<u>32,009</u>
TOTAL REVENUES	212,501	228,200	508,012	2,095	7,809	0	1,735	-2,602	729,550
EXPENDITURES									
Ministry									
Rector Stipend and Benefits	95,610	92,709							95,610
Ministerial Supply	1,808	4,000							1,808
Music Ministry	20,576	19,848							20,576
Music Supply & Purchase	1,347	1,500				967	625		2,939
Deacon's Professional Development	600	600							600
Contribution to Sabbatical Reserve	3,000	3,000							3,000
Conferences	0	500							0
Ministry Travel	1,044	1,000							1,044
	<u>123,985</u>	<u>123,157</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>967</u>	<u>625</u>	<u>0</u>	<u>125,577</u>
Local Ministry									
Worship Resources	631	1,000							631
Library	18	300							18
Adult Education/Lay Training	178	1,000							178
Church School	134	800							134
Social Life	415	500							415
Outreach	0	1,000							0
	<u>1,376</u>	<u>4,600</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,376</u>

	2,018						2017		
	Operating Fund (Actual)	Operating Fund (Budget)	Property Fund	Cemetery Fund	New Ministry Fund	Organ Fund	Rector's Discretionary Fund	Development Fund	Total
Office and Administration									
Salaries and Benefits	14,748	13,000			690				15,438
Advertising	3,308	1,800							3,308
Communications	4,150	4,500							4,150
Supplies	3,423	2,000	242						3,665
Bank Charges	643	600							643
Equipment Rental	2,474	3,100							2,474
Professional Development	0	100							0
Travel	196	0							196
Services & Supplies	302	250							302
Miscellaneous	1,100								1,100
	<u>30,346</u>	<u>25,350</u>	<u>242</u>	<u>0</u>	<u>690</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>31,277</u>
Building and Grounds									
Utilities	14,755	13,000							14,755
Equipment & Maintenance	77								77
Building Maintenance	2,554	1,600	-12,566						-10,012
Janitorial	8,170	6,700							8,170
Grounds Maintenance	909	500		364					1,274
Other	6	0							6
Insurance	5,461	5,500							5,461
	<u>31,934</u>	<u>27,300</u>	<u>-12,566</u>	<u>364</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,732</u>
Amortization									
Pipe Organ						2,646			2,646
Kitchen Improvement			453						453
Annex Improvement			753						753
Computer Equipment			555						555
Interest Expense	6,390								6,390
Investment Mgmt Fees	394								394
Diocesan Commitment	33,636	37,932							33,636
Donations to other charitable organizations	0	468							0
Life Insurance	1,690	1,600							1,690
Flow Through Funds expended	10,876	12,000							10,876
	<u>240,626</u>	<u>232,407</u>	<u>-10,564</u>	<u>364</u>	<u>690</u>	<u>3,613</u>	<u>625</u>	<u>0</u>	<u>235,355</u>
TOTAL EXPENDITURES									<u>253,141</u>
EXCESS OF REVENUES OVER EXPENDITURES	-28,125	-4,207	518,576	1,731	7,119	-3,613	1,110	-2,602	84,475
Fund Balances January 1	19,608	0	120,517	13,929	21,252	55,133	988	179,473	326,424
Interfund Transfer	185,768			-5,768				-180,000	0
Prior Period Adjustments	0								0
Fund Balances December 31	<u>177,251</u>		<u>639,092</u>	<u>9,892</u>	<u>28,370</u>	<u>51,520</u>	<u>2,098</u>	<u>-3,129</u>	<u>410,899</u>

Notes to the 2018 Financial Statements (UNAUDITED) For the Year Ended December 31, 2018

1. The 2018 Financial Statements are presented following the Guide for Financial Statements for Not-For-Profit Organizations provided by the Canadian Institute of Chartered Accountants (CICA) published in 2013.

Fund Accounting: In 2013, the parish switched to the Funding Accounting method for financial reporting and set up restricted funds to record revenues and expenses designated for specific projects and purposes.

In 2013, the Vestry approved the amalgamation of the former Building Fund, Capital Fund, and New Hall Fund into the Building & Maintenance Fund. In 2014, Church Committee approved a motion to merge the Annex Fund into the Building and Maintenance Fund and have the fund renamed as **Property Fund** to better represent its nature.

The history of these various funds is as follow:

- Building Fund:** a sinking fund set up for major repairs of the property of the parish
- Capital Fund:** set up in 2011 to tidy up a myriad of designated donations for small projects of the Parish with the bulk collected when there was a need for a sound system.
- New Hall Fund:** set up at one point to raise funds to build a new Parish Hall. In 2014, Church Committee approved to use money formerly designed for a New Hall to renovate the parish kitchen. The balance of funds given for the New Hall (\$15,438 as of December 31, 2016) will continue to be tracked as an internally restricted amount within Property Fund until such time when Vestry may decide to use the funds for other purposes in the future. At the Special Vestry Meeting held on October 15, 2017, the Vestry decided to remove the restriction in order to help finance the restoration of the church.
- Annex Fund:** formerly the Preschool Building Fund to hold the money received from the Sechelt Preschool Association when it was dissolved. In 2013, new funding was received from various sources, designated for the renovation of the Annex as a multi-purpose space.

In 2018, the church went through a complete restoration which was completed by November 2018. Total capitalized costs were \$1,377,325. Donations received for the property fund in 2018 were \$500,297. In addition, St. Hilda's entered into two (2) loans to fund the restoration – see note 6); and liquidated CTF Investments in the amount of \$180,000 – see note 5). As of December 31, 2018, the Property Fund has a balance of \$639,092.

The **Cemetery Fund** was set up according to the by-laws of St. Hilda's Pioneer Cemetery Board and is part of the requirement of the Consumer Protection BC, the provincial regulator for cemeteries and funeral services. Fees collected for interments and burials are kept in a separate fund for the perpetual care of the grounds. In 2018 a special meeting of the Cemetery Board agreed to move \$5,768 to the Operating Fund to cover administration and operating expenses.

The **Development Fund** was set up at 2013 Vestry as an endowment fund to receive any unrestricted bequests the Parish given from time to time. In 2013, Church Committee passed a policy on unrestricted bequests to enable the Parish to hold funds from such bequests as capital to provide income for ministries. The policy specifies that 50% of any income earned could be used for operations and the other 50% may be deposited into a New Ministry Fund to provide seed money for new ministry in the parish. In 2018, a new bequest of \$10,000 was added to the Fund.

The **New Ministry Fund** was set up in 2014 Vestry to provide seed money for new ministries in the parish approved by Church Committee. The Fund receives 50% of the earned income of the Development Fund each year end according to a policy adopted by Church Committee in 2013. Balance as at December 31, 2018 is \$28,370.

The **Organ Fund** was set up in 2011 for the future upkeep of the Casavant Pipe Organ. In 2014, the net book value of the Casavant Organ was transferred from the Operating Fund to the Organ Fund for better presentation purpose. As of December 31, 2018, \$6,544 is available for future organ repairs and improvements.

The **Rector's Discretionary Benevolence Fund** was set up by the Church Committee in 2012 to provide benevolent outreach to those who are in need. The Rector provides the oversight for the disbursements of the funds and reports to the Parish during annual Vestry.

3. Flow through funds are those funds contributed to the congregation for transmission to other charitable organizations. The revenues and expenditures will always be in agreement. The funds are held in trust and may not be utilized for other purposes. Therefore, any unpaid balance is treated as a liability owing on the balance sheet. The amount raised for various charitable purposes in 2018 is as follow:

Flow Through Funds	2018	2017
Cold Weather Shelter	-282	1,371
Food Bank	115	80
Diocesan Outreach – care+share	2,882	2,393
Diocesan – Bishop’s Fund for Refugees Resettlement	20	175
Ndandini Scholarship	3,325	3,962
PWRDF	710	2,518
TOTAL	6,770	10,499

4. Capital Assets: All tangible assets and improvements having a value of \$5,000 or more are required to be reported at either the original cost, or if that is not available, they may be capitalized at a reasonable appraised value.

Amortization of tangible capital assets and improvements over their estimated useful life is done on the following basis:

Asset Class	Amortization Period/Rate	Method
Casavant Organ	25 years	Straight line
Property Improvements	4%	Declining Balance
Equipment - Computers	55%	Declining Balance
Church Restoration	4%	Declining Balance

The Net Book Values of all tangible assets and improvements as of December 31, 2018 are:

Description	Cost (\$)	Accumulated Amortization	Net Book Value	
			2018	2017
Casavant Organ	66,144	21,168	44,976	47,622
Annex Improvements	21,873	3,797	18,076	18,829
Kitchen Improvements	13,328	2,461	10,867	11,3220
Equipment – Computers	4,980	4,526	545	1,009
Church Restoration	1,377,325	0	1,377,325	0

The church restoration was complete at the end of November 2018 and the associated project costs, in the amount of \$1,377,325, were capitalized. Amortization will commence in January 2019.

5. **Investments:** In 2018, Church Committee agreed to withdraw \$180,000 from the CTF Investment account to help fund the church restoration. The market value of the Investment account at December 31, 2018 is \$59,851
6. **Loans Payable:** a) Trail Bay Development - In 2018 a loan agreement was set up with Trail Bay Development to assist with the parish re-build. The loan was in the amount of \$300,000, interest accrues at prime rate and the loan is due after 3 years. Accrued interest for 2018 in the amount of \$6,390 was paid in December 2018, along with a principal payment of \$50,000. Balance owing as at December 31, 2018 is \$250,000. In 2019, all "Property Fund" donations will be assigned to pay off the loan payable. b) Diocese of New Westminster - In 2018, the parish was authorized to borrow up to \$500,000 from the Diocese of New Westminster with an initial term of five (5) years at 0% interest, and principal payments of \$1,500 monthly will commence in January 2018. Current amount borrowed and outstanding on the loan at December 31, 2018 is \$465,000.
7. **Sabbatical Reserve:** Starting in 2017 and continuing for five (5) years, a yearly reserve of \$3,000 is being provisioned for future extended sabbatical. The balance at December 31, 2018 is \$6,000.
8. **Deferred Revenue in New Ministry Fund:** In 2017, the parish was awarded a Parish Development Grant from the Diocese of New Westminster, in the amount of \$15,000, for the development of a youth ministry through the engagement of art and culture. Sum Branding+Design was contracted to research and develop the ministry. This project was temporarily suspended in early 2018 due to energies redirected to the church restoration and resumed in November 2018.

10.1 2019 Proposed Budget

	<i>a</i>	<i>b</i>	<i>c</i>	<i>d</i>	<i>e</i>	<i>f</i>
	Proposed Operating Fund Budget	Operating Fund Actual	Operating Fund Budget	Operation Fund Actual	Proposed Property Fund Budget	Proposed New Ministry Fund Budget
	2019	2018	2018	2017	2019	2019
1 REVENUES						
2 Contributions						
3 Donations - Received	180,000	154,838	177,500	171,093	110,000	
4 Donations - Non-receiptable	6,000	7,235	4,500	3,712		
5 Life Ins/Planned Giving	3,250	2,500	3,100	3,379		
6 Memorial	0	250	0	0		
7 Flow through Funds	10,000	10,876	10,000	10,499		
8 Total Donations	199,250	175,699	195,100	188,683	110,000	0
9						
10 Other Income						
11 Investment Income	500	8,522	3,000	3,334		
12 Building Use	20,000	18,063	18,000	26,579		
13 Building Use - Annex	2,500	3,511	1,000	12,000		
14 Regional Dean Support	0	300	600	600		
15 Archdeacon Support	600	2,625	3,500	3,500		
16 Provision of Services	750	661	1,000	786		
17 Fund Raising	2,500	2,749	2,500	4,964		
18 Misc Income	500	371	500	1,759		
19 Total Other Income	27,350	36,802	30,100	53,522	0	0
20						
21 TOTAL REVENUES	226,600	212,501	225,200	242,205	110,000	0
22						
23						
24 EXPENDITURES						
25 Ministry						
26 Rector Stipend & Benefits	97,267	95,610	95,300	93,144		
27 Ministerial Supply	2,000	1,808	2,000	511		
28 Music Ministry	21,000	20,576	21,000	19,845		
29 Music Supply and Purchase	1,500	1,347	1,500	1,318		
30 Deacon Prof. Development	600	600	600	600		
31 Rector Sabbatical	3,000	3,000	3,000	3,000		
32 Travel	1,000	1,044	1,000	735		
33 Conferences & Synod	1,000	0	1,000	1,574		
34 Total Ministry	127,367	123,985	125,400	120,727	0	0
35						
36 Local Ministry						
37 Worship Expense	1,000	631	1,000	850		
38 Library	300	18	300	78		
39 Adult Education & Training	750	178	1,000	354		
40 Church School	500	134	600	78		
41 Social Life	500	415	500	116		
42 Rector's Outreach	1,000	0	1,000	1,000		
43 Total Local Ministry	4,050	1,376	4,400	2,476	0	0

	a	b	c	d	e	f
	Proposed Operating Fund Budget	Operating Fund Actual	Operating Fund Budget	Operating Fund Actual	Proposed Property Fund Budget	Proposed New Ministry Fund Budget
	2019	2018	2018	2017	2019	2019
44 Office and Administration						
45 Salaries and Benefits	17,750	14,748	15,000	13,069		
46 Bookkeeper (Note 1)	2,500	0	0	0		2,500
47 Advertizing	2,000	3,308	2,500	2,650		
48 Communications	3,000	4,150	2,500	1,823		
49 Supplies	3,500	3,423	3,500	4,675		
50 Prof. Development	500	0	100	0		
51 Bank Charges	650	643	600	607		
52 Equipment Rental	2,800	2,474	2,800	2,386		
53 Travel		196				
54 Services & Supplies		302				
55 Misc	250	1,100	250	346		
56 Total Office and Admin	34,650	30,346	28,950	27,246	0	2,500
57						
58 Building and Grounds						
59 Utilities	12,500	12,833	12,000	10,964		
60 Utilities - Annex	1,700	1,922				
61 Equipment	500	77	500	2,696		
62 Building and Equipment Maintenance	1,750	2,554	1,750	1,525		
63 Grounds Upkeep	750	909	500	62		
64 Janitorial	6,500	8,050	6,500	6,843		
65 Janitorial - Annex	1,500	120				
66 Contingency Fund R & M	0	0	0	0		
67 Other		6				
68 Insurance - Property & Rental Liability	5,700	5,461	5,500	5,109		
69 Total Building and Grounds	30,900	31,934	26,750	27,199	0	0
70						
71 Other Expenses						
72 Diocesan Commitment	31,668	33,636	33,637	37,932		
73 Donated to other CO's	0	0	100	568		
74 Life Insurance	1,700	1,690	1,700	1,690		
75 Flow through Funds	10,000	10,876	10,000	10,499		
76 Investment fees	400	394				
77 Loan interest (Note 2)		6,390	10,500		10,000	
78 Repayment of Diocesan financing (Note 3)					18,000	
79 Repayment of Trail Bay Dev. loan (Note 4)					100,000	
80						
81 Total Other Expenses	43,768	52,986	55,937	50,689	128,000	0
82						
83 TOTAL EXPENDITURES	239,035	240,626	239,737	226,647	128,000	2,500
84						
85 NET SURPLUS (DEFICIT)	-12,435	-28,125	-14,537	15,558	-18,000	-2,500
86						
87 Fund Balance on December 31, 2018	184,724				631,619	28,370

Notes:

- 1) In 2019, the bookkeeper position will be funded 50% through the Operating Fund and 50% through the New Ministry Fund.
- 2) Loan interest: estimate interest for the balance of the Trail Bay Dev. Loan at Royal Bank Prime Lending Rate.
- 3) Repayment of Diocesan financing: \$1500 a month towards the principal of the \$500,000 loan according to the terms set forth.
\$18,000 = 30 parishioners giving an additional \$50 a month (or \$12 per week), or
= 60 parishioners giving an additional \$25 per month (or \$6 per week)
- 4) Repayment of Trail Bay Dev. loan: quarterly payment of the balance from donations to the Property Fund. As of December 31, there is \$146,802 outstanding pledges to the Capital Campaign. The \$100,000 repayment is the estimated amount the parish is expecting to receive in 2019 from outstanding pledges.