

# 2019 Annual Report

St. Hilda's Anglican Church ♦ Sechelt, BC

Annual Vestry Meeting  
Sunday February 23, 2020





St. Hilda's Anglican Church  
 Annual Vestry Meeting Agenda 

February 23, 2020

**Opening Hymn**

**1.0 Welcome and Call to Order:** The Rev Ayoob Adwar

**2.0 Gathering Prayer:**

**3.0 Remembering the Faithful Departed of 2019**

**4.0 Appointment of Secretary**

**5.0 Adoption of Agenda**

**6.0 Interim Priest-in-Charge Charge:** The Rev Ayoob Adwar

**7.0 Approval of Minutes / Business Arising from the Minutes**

7.1 Annual Vestry Meeting February 18, 2018 ..... 3

7.2 Special Vestry Meeting March 31, 2019 ..... 5

7.2 Special Vestry Meeting September 15, 2019 ..... 5

**8.0 Reception of Reports**

8.1 Report of the Interim Priest ..... 6

8.2 Report of the Wardens ..... 7

8.3 Deacon's Report ..... 8

8.4 Music Director's Report ..... 8

8.5 Office Administrator Report ..... 9

8.6 Altar Guild Report ..... 10

8.7 Anglican Church Women Report ..... 10

8.8 Building & Grounds Committee Report ..... 11

8.9 Capital Campaign Committee Report ..... 11

8.10 Cemetery Board Report ..... 12

8.11 Christmas Hamper Ministry Report ..... 12

8.12 Coffee Ministry Report ..... 12

8.13 Contemplative Ministries Reports ..... 13

8.14 Counters Report ..... 13

8.15 Environmental Advocate Report ..... 13

8.16 Greeters and Ushers ..... 14

8.17 Library Report ..... 14

8.18 Monday Musings Report ..... 14

8.19 Native Drumming Circle Report ..... 14

8.20 Parishioners' Picks Report ..... 15

8.21 Prayer Shawl Ministry Report ..... 15

8.22 Redevelopment Team Report ..... 15

8.23 Screening in Faith Report ..... 16

8.24 Servers' Report ..... 16

8.25 Social Justice Umbrella Report ..... 16

8.26 St. Hilda's Website Report ..... 17

8.27 Sunday School Report ..... 18

8.28 Transportation Ministry Report ..... 18

8.29 Worship Committee Report ..... 18

8.30	Youth/Family Research Report.....	19
8.31	2019 Church Events Report.....	19
8.32	Parish Statistics .....	20
8.33	Passages Report.....	20
8.34	Envelope Secretary Report.....	22
8.35	Rector’s Discretionary Benevolence Fund Report.....	22
8.36	Financial Reports from the Treasurer	
8.36.1	2019 Income .....	23
8.36.2	2019 Expenses .....	24-25
8.36.3	Balance Sheet .....	26
8.36.4	Notes to Financial Statements .....	27
<b>9.</b>	<b>New Business</b>	
	Budget 2020.....	30
<b>10.</b>	<b>Interim Priest-in-Charge Appointments</b>	
	Bishop’s Warden	
	Lay Administrators	
	Authorization of Signatories for Financial Transactions	
<b>11.</b>	<b>Election of Officers, Church Committee, and Board of Trustees</b>	
	Candidates for Election.....	32
<b>12.</b>	<b>Customary Motions</b>	
	Greetings to the Bishop	
<b>13.</b>	<b>Vote of Thanks</b>	
	To Volunteers	
	To Outgoing Officers, Trustees, and Church Committee Members	
<b>14.</b>	<b>Adjournment</b>	
	<b>Closing Prayer:</b> The Rev Ayoob Adwar	
	<b>Closing Hymn</b>	

## 7.1 Annual Vestry Meeting Minutes February 24, 2019

### 1.0 Welcome and Call to Order:

The meeting was called or order at 12:02pm by Rev'd Clarence Li, Chair  
40 members were registered to vote resulting in a quorum.  
Regrets received from Bob Maxfield, Ven. Bruce Morris

### 2.0 Gathering Prayer led by Rev'd Clarence Li.

### 3.0 Remembering the Faithful Departed of 2018

Elaine Brunn, William Davis, Hildegard Erber, John Findler, Laurelle Findler, Sheila Holtz,  
Alice Horsman, Roberta Kelly, Nora Korsch, Donna Nelson.

### 4.0 Appointment of Secretary – M/S/C by Jill Halliwell/Roslyn Mundy to appoint Janet McIntosh as Secretary for the meeting.

### 5.0 Adoption of Agenda M/S/C: Muriel Prior/Doug Shillitto

### 6.0 Presentation by Redevelopment Study Consultants: Tanya Smith, Chris Hergesheimer and Matt Thomson were introduced by Murray Peterson. \$20,000 in funding has been received from the Diocese for a feasibility study. The team is to help facilitate in identifying what options there are for St. Hilda's to redevelop the property. Their work is expected to wrap up by June 30, 2019 with a report. There are 3 phases: research and values workshop, focus groups by invitation including youth, and input from church members. Present options include site plans, costs, and regulation issues. The written report will be followed by a presentation. An email address has been created for correspondence and a comment box will be provided. Q&A from the floor.

### 7.0 Rector's Charge – Rev'd Clarence Li reviewed where we were a year ago and the 2018 priorities. He has sought a theme for 2019 which will be "Come Back With Your Heart". Updating our mission principles of Worship – a renewal of worship and identifying seekers or re-entered persons; Hospitality – desire to re-start in-reach and outreach meals, noting that the issue of isolation is becoming greater, and the need for a Pastoral Care Coordinator is vital and that pastoral care must not be done on a hit-and-miss basis; and Justice – both eco-justice and indigenous justice must be addressed with a wish that every member of St. Hilda's participate in a KBE (Kairos Blanket Exercise) by the end of 2019, and that we continue our link with Rotary and the Ndandini Project. Stewardship conversations are required about having the correct leadership and needing a membership growth strategy. There must be better communications, which have begun with the Rector's Musings in the weekly bulletin. The Musings should not be restricted to the Rector. The charge concluded with a request to resurrect Parish Conversations.

### 8.0 Approval of Minutes of the Annual Vestry Meeting of February 18, 2018:

M/S/C by Meg Stevens/Kae Gautron

### 9.0 Reception of Reports

M/S/C: To receive all reports from 9.1 through 9.32 – Jill Halliwell/Win Wright

Report 9.33 Financial Report for 2018 – In the absence of Treasurer Bob Maxfield, Rev'd Clarence Li advised that following the pre-Vestry financial meeting of February 3, 2019, corrections were made resulting in a YTD loss for 2018 of -\$28,125. The 2019 Budget will be adjusted from its present form. It was noted that an expense of \$625 for Rector's Discretionary spending was incorrectly attributed to Music Supply. It was noted that donations in 2018 to the Building Fund were to the detriment of the Operating Fund. It was asked if an audit of finances has ever been done; response is 'no' due to high costs but that one may occur in the next 1-2 years given the large amount of funds that have flowed through our accounts for the restoration work. M/S/C to receive the Financial Statements for 2018 – Jill Halliwell/Amelia Foster.

## 10.0 NEW BUSINESS

10.1 Budget 2019 – Presented by Rev'd Clarence Li in the absence of Treasurer Bob Maxfield.

Questions arising:

Does the deficit of -\$28,125 come out of the 2019 budget? A: No, it only reduces the total fund balance.

How was the funding for the Bookkeeper position decided? A: By Church Committee.

Is the budget for Building Use revenue accurate? A: Rev'd Clarence Li and Karen Weatherington will review the numbers.

M/S/C by Maggie Edwards/Meg Stevens to table the current 2019 budget and prepare an amended 2019 budget to be presented to a Special Vestry meeting by Church Committee on March 31, 2019.

### 10.2 Deleted

11.0 Rector's Appointments – Clarence Li has appointed Carol Eades as Rector's Warden, David Moul as Environmental Advocate, and the following as Lay Administrators:

Pam Blair, Joan Brock, Barbara Carver, Bev Dall, Carol Eades, Amelia Foster, Lois Gory, Margy Grant, Linda Kern, Gayle MacDonald, Janet McConnell, Janet McIntosh, David Moul, Stephanie Moul, Corrinne Newman, Bonnie Paetkau, Kevin Rolston, Sher Sacks, Maggie Scott, Linda Smith, Sandra Sneddon, Meg Stevens, Robert Watson

Robert Maxfield will be removed as signatory for banking purposes.

12.0 Elections – Maggie Scott & Meg Stevens of the Nominating Committee reported the following: Rector's Warden – Carol Eades; People's Warden – Mike Starr; Associate Warden – Vacant; Delegates to Synod – Meg Stevens & Amelia Foster; Alternate Delegates – Maggie Scott, Maggie Edwards; Secretary – Janet McIntosh; Treasurer – Vacant; Members at Large – Jude Dusik, ; Trustees – Eric Paetkau, Margy Grant, Maggie Edwards, Meg Stevens.

Meg Stevens calls 3 times for additional nominations. No further nominations. All persons declared elected by acclamation. Meg Stevens advises that efforts will continue to fill the vacant positions.

13.0 Customary Motions –

M/S/C: To send greetings to the Archbishop Melissa Skelton – Janet Tufnall/Corrinne Newman.

14.0 Clarence Li thanked Bob Maxfield, Roslyn Mundy, Kevin Rolston and Meg Stevens for their work on Church Committee. Clarence Li thanked those who prepared Reports and to Karen Weatherington for compiling the 2018 Annual Report.

15.0 Adjournment at 2:15pm with a motion from Robert Watson.

Closing Doxology led by Rev'd Clarence Li.

Minutes taken by Janet McIntosh, Secretary

## ✠ 7.2 Special Vestry Meeting Minutes March 31, 2019

### 1.0 Welcome and Call to Order:

The meeting was called to order at 12:00pm by Rev'd Clarence Li, Chair  
Other Church Committee members presiding: Carol Eades, Rector's Warden; Mike Starr, People's Warden; Janet McIntosh, Secretary  
Registrar Mike Starr reported 34 members registered to vote resulting in a quorum.

### 2.0 Gathering Prayer led by Rev'd Clarence Li.

### 3.0 Introduction – Rev'd Clarence Li – Maggie Edwards and Bob Maxfield were thanked for their volunteer work as Treasurers and acknowledged the present work of Sharon Daly, Bookkeeper.

### 4.0 Presentations

a) Revised 2018 Financial Statements and a revised 2019 Budget were presented noting the changes from the previous statements & draft budget. Sharon Daly advised that Revenue from Donations in the Financial Statement had been revised downward due to a double accounting in 2017. There have been many accounting corrections made going back to 2015 with the net result of 2018 ending in a deficit of -\$12,063. The proposed 2019 budget will have a deficit of -\$8,935.

b) Q & A – are the funds transferred from the Cemetery Fund a one-time event or will it be ongoing? It will be ongoing and revenue of \$400 has been added to the budget on line 16. The observation was made that December's revenues were higher than normal due to parishioners donating to offset the projected deficit. In the "Notes to Revised 2018 Financial Statements" under Property Fund, it is noted that the \$1,520,935 amount should be attributed to "Total money raised and borrowed"

### 5.0 Motion to approve the revised 2018 Financial Statement as presented:

M/S/C – Meg Stevens/David Moul

### 6.0 Motion to approve the revised 2019 Budget with a deficit of -\$8,935 as presented:

M/S/C – Jill Halliwell/Bob Maxfield

Meeting adjourned at 12:37pm on a motion by David Moul

Minutes taken by Janet McIntosh, Secretary

## ✠ 7.3 Special Vestry Meeting Minutes September 15, 2019

### 1.0 Welcome and Call to Order:

The meeting was called to order at 11:19am by Fr. Ayoob Adwar, Chair  
Other Parish Council members presiding:  
Carol Eades, Rector's Warden; Janet McIntosh, Secretary  
Registrar Amelia Foster reported 44 members registered to vote resulting in a quorum.  
7 written votes were submitted from parishioners at the 8:30am service.

### 2.0 Fr. Ayoob presented the Motion: "To appoint Meg Stevens immediately as temporary People's Warden for the Sechelt Parish of the Anglican Church in the absence of Mike Starr. This appointment will terminate upon Mike Starr's return to the parish."

M/S/C: Maggie Edwards/David Moul

Meeting adjourned at 11:21am

Minutes taken by Janet McIntosh, Secretary



## 8.1 Report of the Interim Priest in Charge

Fr Ayoob Adwar

As Dear Friends in Christ,

This report covers the period of August 2019, when I came to St Hilda's as Interim Priest, to January 2020.

As Interim Priest, I came with a mandate: how can I serve? This is always the question that is in my heart.

I felt that I could achieve my mandate in three ways:

Listening. What is this congregation telling me about its life here in Sechelt?

Observing. What do I see that is unique to St Hilda's that has positive – or not positive - outcomes?

Acting. What things can I affect that will be beneficial to the parish in the short term as Interim Priest that will support the parish through its period of change?

By listening, I understood that St Hilda's has used a diversity of prayer for worship each Sunday. I observed that I could nurture relationships between the people of the parish by exploring how we worship together. And I used my knowledge of Anglicanism as well as feedback from this congregation and assistance from the Diocese to work toward bringing practices into alignment with the Diocese where it is important.

When we get to learn about others and respect our similarities and our differences, we get to learn so much more about the community and about ourselves and this helps us to grow spiritually, instead of stagnating. Acceptance moves a step beyond forgiveness and reconciliation.

I have met with many of you individually and in your church working groups, and I admire your passion for your own unique ministries. I want to help bring these qualities and experiences forward for the benefit of the next incumbent that will assist the parish in meeting its goals. When I met with you about things that are difficult to talk about, we shared insights and honesty, working together toward resolution. Although we won't agree on everything all the time, we are respectfully communicating our hopes and desires for this period of transition and toward a new beginning at St Hilda's with your new priest. Identifying the places where we have challenges in our collective relationships and our shared ministry will help us identify what is really important to you in your next incumbent. These can be hard conversations, but we can use tools available within the community and through the Diocese to guide us to thoughtful, heart-felt introspection that will result in a faith community that has the qualities we go to Church to find.

I strive to serve the parish of St Hilda's to the best of my ability, encouraging healthy stability and ongoing renewal: Renewed Spirits, Renewed Hearts, Renewed People. My desire is to hand off to the incumbent a parish confident in its strength and excited about the future.

To serve God is to serve others. Serving is one of the most important principles of the Christian faith, as believers are expected to serve the church with a joyful spirit.

Especially during this transitional period, I hope to encourage you to ask that same question: How can I serve? St Peter offer us marvelous model to serve others saying: "Each of you should use whatever gift you have received to serve others, as faithful stewards of God's grace in its various forms." (1 Peter 4:10)

One of my greatest joys as your servant to work with the leadership teams. They are diverse and talented groups who seek the best way to serve God and neighbors together. Together, we sought to create new activities and continue to keep what we have had in our parish life developing and remaining active plus pastoral care and outreach.



Please feel free to talk to me about where you feel St Hilda's can better serve within and outside our community. My prayer for the long term is that you continue to ask how you can serve, continue to grow in the Spirit, and continue make a difference.

To God be the Glory!

## 8.2 Report of the Wardens

2019 began with a great feeling of life returning to "normal" — our remediation was complete and we had returned to the Sanctuary at the end of 2018 midst great celebration! We just needed to continue our fundraising to deal with the debt and return to and expand our usual activities, both within the congregation and the wider community! It was that simple — but God had other plans! In the Spring of 2019, our beloved Rector Clarence Li announced that he would be leaving St Hilda's for a senior position with SCACL! Clarence left us in mid June after almost 10 amazing years of inspiring leadership. We were initially served by supply priests, including Nick Parker who had recently moved from Squamish, thank you Nick.

So the year that started out relatively calm, became the beginning of a search process. By August we had hired our Interim Priest-in-charge, Father Ayoob Adwar, who has since assisted us in a pastoral way, as we move forward. He has provided bible study sessions, introduced us to the Agape Meal and has shared some of his experiences of his life's journey from growing up in Iraq, monastic life and time in Italy. Our Office Administrator, Karen, assisted Fr Ayoob as he transitioned into our midst and continues to be a stable influence as things change around her — for this we thank her. Also our Music Director, Katherine, has worked with Ayoob to create wonderful music for our main services as well as introducing periodic Jazz Vespers. Once again our thanks go to Katherine. As always, our Archdeacon Bruce has been a calm guiding light through the times of change and we are forever grateful to him. The Search Committee (originally called the Canonical committee) will meet, hoping to hire a permanent Rector later this year.

A huge thank you goes out to our amazing Capital Campaign Committee who worked incredibly hard and managed, amongst other feats, to have us pay off the Trail Bay Development loan of \$300,000 — a full 18 months ahead of schedule!

One highlight in the Fall of 2019 was the final presentation of the Feasibility Study Team — three talented, local young consultants who had been hired with a Diocesan grant to look into viable options for us to pursue on our property. We continue to consider our options and hope that with time a new plan for the redevelopment of the St Hilda's property will move forward inspired by their work. We are very thankful to the parishioners on the Redevelopment Committee who worked hard to hire and work with the Feasibility Study Team.

During the year we have witnessed a number of new people joining our congregation which is a wonderful sign of growth and hope — we welcome you all, especially at this time of examination of our values and goals, as we work towards the creation of our Parish Profile. The Search Committee continues to accept guidance from all Parishioners as we do this important work.

Our People's Warden, Mike Starr, took a 3 month leave in the Fall and Meg Stevens came out of Warden retirement to step into his place — a huge thank you to Meg for willingly doing this.

We are thankful to everyone for your part in the life of St Hilda's during 2019 and look forward to an exciting year ahead — whatever God has in store for us!

Blessings from your Wardens,

Carol Eades, Bishop's Warden      Mike Starr, People's Warden      Meg Stevens, Associate Warden

## 8.3 Deacon's Report

The Ven Bruce Morris

It has been a privilege to serve God and this congregation for the past 24 years as your deacon. After the intense and demanding work of the building restoration over the previous 18 months, 2019 felt like a bit of a holiday. I was able to attend more fully to both my Diocesan and parish responsibilities and to give thought to some other projects that had been pushed to the side. That is, until Clarence gave his notice and we entered a time of ministerial transition.

While our transition has added another layer of complexity to our ministry at St. Hilda's, I have enjoyed walking with the wardens and Fr. Ayoob through various facets of the process. I was also able to join the capital campaign committee for a few months and supported Kevin Rolston and his discernment group. And I have enjoyed having time to preach more frequently both at St. Hilda's and other parishes and to continue in my role as chaplain to Royal Canadian Legion Branch 140.

I was able to attend the annual clergy conference, which featured sessions on the epistles of Paul, and also an extended Clergy Day program on preaching from the Hebrew Scriptures. Both of these events provided me with significant resources and inspiration for my own preaching.

In my role as Archdeacon for Deacons, I helped organize a new diploma program at Vancouver School of Theology, intended to educate those entering the Order of Deacons. Together with Archbishop Melissa, we gathered the deacons of the diocese for a very successful Deacons Day which focussed on the style and practice of preaching from the perspective of a deacon. I've also visited a few parishes to talk about diaconal ministry, as well as to tell people about effective charitable giving, similar to what we put into practice here at St. Hilda's. I continue to serve as a director and treasurer of Anglican Deacons Canada. And there has been the usual work of the care and feeding of deacons in various stages of their ministries.

In spite of the various challenges we face as a worshipping community of friends, like aging, financial concerns, searching for a new incumbent, questions of ministry direction, I still sense that we remain an optimistic and intensely faithful congregation. We are committed to meeting the challenges that come our way, and to do so in a loving and compassionate manner. We are constant in the way we place our faith in the leadership of Christ Jesus. And we can rely on the inspiration and support of the Holy Spirit to keep us firm in the faith that God has given us.

With love, Bruce

## 8.4 Music Director Report

Katherine Hume

Greetings and blessings to all of you!

This past year has been full of endings and new beginnings. Foremost, we said goodbye to Rev. Clarence Li as he moved into another career and we welcomed our new Interim Priest-in-charge, Rev. Ayoob Adwar.

Music Arising! St. Hilda's Recital Series resurfaced after the renovation with a Gala Fundraising Concert on March 10, 2019. We were delighted to have four community choirs present a musical offering in support of our fundraising campaign: Vocal Intent, Reflections Women's Choir, A Cappella Strait and Pender Harbour Choir. We also introduced the St. Hilda's Chamber Players: Kathryn Caswell, violin, Kevin Roy, viola and Katherine Hume, piano. This was truly a "Friends of St. Hilda's" concert and we couldn't have done it without the generosity of all the artists who so graciously offered their talents in aid of our capital campaign. Thank you all for your inspiring gift of music.

As part of our outreach to the community, we were happy to welcome youth musicians to enhance our Sunday services: Sacha Stipecc, trumpet; John Evans, organ; Bjorn Kydland, trumpet and thank them all

for their beautiful contribution. I was pleased to offer two school visits from L'École du Pacifique and one visit from 6th Roberts Creek Beaver Scouts featuring an organ and piano demonstration. This represented over 50 local youth who were able to visit and experience St. Hilda's newly renovated Sanctuary and musical instruments.

Jazz Vespers is a new service at St. Hilda's and our first one took place in October featuring myself on piano. This was followed by a Christmas Jazz Vespers with KESTRA Jazz Ensemble and we are looking forward to welcoming the Anagram Trio on March 8, 2020.

A big thank you to our special guest musicians for Christmas: singer John McBride from St. Matthew's, Ottawa joined the choir for anthems on December 22 & 24 and Karen Foster, violinist from Gibsons (former VSO member) played music during communion with myself on December 22.

St. Hilda's Choir had the opportunity to participate in the British Columbia Choral Federation Workshop, "Freeing Your Singing Voice" with Sarona Mynhardt on November 16, 2019. Raised and trained in South Africa, Sarona relocated to the Coast from White Rock several years ago and has extensive experience working with singers and conducting choirs. We learned about fire-breathing, warm-up exercises, breath control, Laban movement fundamentals and were much encouraged about continuing to sing as we grow older. Thank you, Sarona!

Finally, I created a Musical Instrument and Equipment Inventory which was inputted in the church database for future reference. We gratefully received donations of choral music from Karen Weatherington, Sara Douglas and Mary Bittroff which we added to our choral music library.

Thank you to the choir for your faithful service to St. Hilda's and all of our guest musicians who contributed their talents this year.

## 8.5 Office Administrator

Karen Weatherington

This past year was one of change due to the leaving of Clarence, the summer transition and the start of the Ayoob's Interim ministry here. It has added to my workload with "filling in the gaps" that are always left when one person leaves and the little things that they took care of fall into the cracks for someone else to pick up. I am now in my eighth year of working here at St. Hilda's and with Clarence's leaving find myself to be the "senior" person in the office!

The church building is still a busy place with our regular user groups (6 AA, 2 AI Anon groups, 4 Girl Guide groups, Stroke Recovery Support Group, Performing Arts Board, Canadian Federation of University Women, First Aid, Tai Chi, A Capella Strait). The AA and AIAnon groups are mainly in the Annex.

My daily work still consists of bulletin preparation, facility use and management of invoices, inquiries and payments, filing, and all the little details pertaining to running an office.

Many, many thanks to the Office Volunteers of 2019: Diane Anderson, Michele Beaudry, Carol Eades, Jill Halliwell, Alison Lynch, Janet McConnell, Bonnie Paetkau, Paula Selmayr and Maggie Scott. Without these lovely people, I would not be able to get the work done that I do.

It is with thankfulness that I get to work here at St. Hilda's and am a part of this community.

## ✠ 8.6 Altar Guild

Muriel Prior & Liz Miller

We continued to enjoy our ministry of preparing for Sunday services in our renovated Sacristy. During the year we welcomed Laura Good to the Guild.

You may have noticed that the “altar flowers” sometimes consist of “altar greenery.” Maybe it is due to the increasingly high cost of florist flowers or that people have been directing their funds to the restoration. During the summer months it is perfectly acceptable to offer flowers from your garden — in fact we welcome this. But when no flowers have been offered, we will continue to use the coast’s abundant green plants.

## ✠ 8.7 Anglican Church Women

Amelia Foster, President

We meet every 3rd Wednesday of the month in the Gathering room from 10am-12 noon. All women are welcome to join our meetings ending with a light luncheon. We are group of very enthusiastic and dedicated women and welcome new members during the year. Our goal is to do fundraising, mission work, empower each other with various skills and share our stories.

Last year we held our Whale of a Sale, Thanksgiving Pie Sale, and Bake & Craft sales. We tried a games afternoon of which we will do a few this year.

The prayer shawl ministry continues to meet on Wednesday afternoon at 2pm alternating each week at different members home. Many shawls were given to comfort those in need. On Sunday January 26, 2020 over 30 shawls were brought up to the altar to be blessed by Archbishop Melissa.

In August we hosted the reception at the memorial service for our beloved Robert Watson who passed away on August 1. We continue to keep his legacy by attending to all the pot plants and the garden.

We ordered 30 church calendars from the diocese and donated one to our Interim priest Father Ayoob, the Office, and Altar Guild and the rest were sold to parishioners.

Many parishioners and friends of St Hilda's donated socks, scarves, and caps for the Mission to Seafarers. Hand knitted caps were sent to the diocese up north.

Funds were distributed locally and abroad.

### **Distribution of ACW Funds for 2019:**

PWRDF for 2 water attendant tool boxes..	\$ 300
Nine Miles Project in South Africa .....	\$ 250
Camp Artaban Scholarships (2).....	\$ 500
Sunshine Coast Hospice Society .....	\$ 250
Christmas Hampers.....	\$ 250
Food Bank (to be paid in June) .....	\$ 1,000
Yew Transition House .....	\$ 500
Ndandini Scholarships (Kenya) .....	\$ 500
Church Remediation Fund .....	\$ 3,000
Church Deficit .....	\$ 1,000
<b>TOTAL Dispersed:</b>	<b>\$ 7,550</b>

We are very grateful and thankful for the support we receive each year from all St Hilda's parishioners, friends of St Hilda's, and the broader community.

*Let there be everywhere our voices, our eyes, our thoughts, our love, our actions breathing hope and victory.*

## ✠ 8.8 Building & Grounds Committee

Tom Pape

Committee: Andrew Morin, Eric Paetkau, Tom Pape (Chair)

To date the following tasks have been done:

1. Thanks to Andrew Morin for looking after various electrical work including arranging for replacement of the Parking Lot light with a new LED.
2. Yard cleanup looked after by Eric.
3. Met on February 4 with SPANI and Allister Engineering to review remedial work on the Bell Tower. Quote is forthcoming prior to any work.

Things to do:

- Clean gutters
- Correct electric outlets above baseboard heaters
- Install wire mesh on crawlspace vents
- Paint hall floor
- Remove old furnace
- Clean up and remove obsolete electrical wiring
- Demoss roofs as required
- Ongoing Yard cleanup

### Grounds

Eric Paetkau

Significant improvement of the grounds occurred under Robert Watson's stewardship. His untimely death left us in trouble. However, Bonnie Garden stepped in to oversee the flower pots, and, with the help of Michele Beaudry and Nancy Denham, the situation is in good hands!

The occasional work parties, besides being fun, have kept the grounds in reasonable shape.

If anyone is interested in taking over a plant, e.g. a rhodo, St. Hilda (RIP), will be grateful, as will the rest of us. Let me know. I'm reasonably approachable.

## ✠ 8.9 Capital Campaign Committee

Janet McIntosh

This Committee continued to meet in 2019 and affirmed its mandate of raising \$1 million. As of December 31, \$974,188 has been raised with an additional \$79,137 in outstanding pledges yet to be received. Online giving continues mainly through CanadaHelps.org. In 2019, a \$15,000 grant from the Anglican Foundation was received, a Gala Concert was held on March 10 as a ticketed event, letters were sent to all couples married at St. Hilda's during the past 20 years requesting a donation, home visits were continued, an article about the restoration with pictures appeared in ZOOM magazine, and an updated story with picture was published in the Coast Reporter. The sign on the corner was kept updated regularly along with St. Hilda's website. A smaller version of the sign was put up in the Narthex along with the donor recognition book. In December, the \$300,000 loan from Trail Bay Developments was paid in full. The outstanding amount of the Diocesan loan stands at \$482,000.

Rev. Clarence Li left our committee in June, Bruce Morris stepped in during the interim and Fr. Ayoob Adwar joined us in September. The committee reduced its meeting frequency in 2019 and will dissolve in 2020 once the goal of \$1 million has been confirmed.

On September 29, a Parish Conversation was held to update everyone about the campaign and to canvas the parish as to what future events it is interested in.

Fundraising events planned for 2020 include Trivia Night (with the Fun-raising Team) on March 7 and a spring raffle.

Co-Chairs: Roslyn Mundy, Eric Paetkau, Janet McIntosh, Maggie Edwards, Fr. Ayoob Adwar, David Rushton

## 8.10 Cemetery Board

Janet McIntosh

The Cemetery Board met twice in 2019. Further meetings were not possible due to the extended absence of Board Secretary, Mike Starr.

- On October 30, 2019 Diocesan Council approved the revised Bylaws of the Cemetery and these were submitted to Consumer Protection BC for filing in December.
- Brian Russell continues to be contracted for cleanup and maintenance of cemetery grounds. Plans have been made to plant a hedge row of California lilacs along the retaining wall during the winter.
- A grant application was applied for to SC Community Forest to fund new pathway lighting. Application unsuccessful. In 2020 consideration will be given to applying to New Horizons Seniors Grants for funding for this lighting.
- New Memorial Garden plans continue to be on hold. With a full slate of members in 2020, it is expected to proceed.

In 2019 there were 2 interments of ashes.

The balance of the cemetery fund at December 31, 2019 is \$9,783.72.

Members: Janet McIntosh, Mike Starr, Rev. Clarence Li, Lois Gory

## 8.11 Christmas Hamper Ministry Report

The 2019 Christmas Hamper committee was augmented by a couple who asked us to provide a family for them to assist. They provided a substantial boost to a family of 6 and your committee assisted 5 additional families. In total, we helped 8 adults and 15 children ages 6.5 to 18 years old.

The congregation donated \$535 towards this and the hamper shoppers spent \$1,433.70 on Independent Grocers and Mark's gift cards. Parcels also contained wonderful cookies and jams provided by parishioners and sweets, toys and Christmas decorations.

As always, we are grateful for the support of the Anglican Church Women and the many people that donated to make the 2019 hamper ministry a reality.

Committee Members: Margy Grant, Jude Dusik, Sharon Daly and Meg Stevens

## 8.12 Coffee Ministry Report

Amelia Foster

*I like a nice cuppa tea/coffee in the morning just to start the day you see!!*

We continue to serve coffee and refreshments after the 10am service. This ministry is so fulfilling as it gives us time to continue fellowship with each other after our service & share our stories.

A big thank you to all the parishioners who served for many years and have now stepped down due to various reasons. This made it very challenging with many open Sundays to fill, but we have new parishioners who have stepped up to this ministry. We welcome anyone that wants to be part of this ministry so please contact me.

A big thank you to the team work done after coffee time each Sunday when everyone who can helps by storing away the tables and chairs.

Many hands make light work-- thank you! thank you.

## ✠ 8.13 Contemplative Ministries Report

Patrick Reid

In the Christian tradition, Contemplative Prayer (or contemplation) is considered to be the pure gift of God. It is the opening of mind and heart – our whole being – to God, the Ultimate Mystery, beyond thoughts, words, and emotions. Through grace we open our awareness to God whom we know by faith is within us, closer than breathing, closer than thinking, closer than choosing – closer than consciousness itself. Contemplative Ministry at St. Hilda’s aims to connect seekers both in the Parish and wider community to spiritual practices working toward the aforementioned goals.

Currently specific Contemplative Ministries consist of the Wednesday Wisdom Circle and the self-guided meditation labyrinth. Now that the renovations to the sanctuary have been completed with the addition of the west transept (an appealing contemplative space), we can proceed to establish or re-establish more contemplative groups; for example a popular Taizé-style service (as was the Inner Journey). The old leadership has recommended that it be led by a multi-talented team. In addition there are proposals to establish a contemplative book study group around *The Wisdom Jesus* by Rev. Cynthia Bourgeault.

Anglican contemplatives in St. Hilda’s are reaching out to ecumenical groups in other parishes, in particular the newly established Centering Prayer group at St. Bart’s and the book study group led by the minister of the United Church in Gibsons. This group is of particular interest because it is studying the recently published, best selling *The Universal Christ* by Fr. Richard Rohr who directs the Centre for Action and Contemplation (CAC). This vibrant and expanding Centre emphasizes that effective action must be based firmly on contemplation.

Contemplative Anglicans on the Sunshine Coast are fortunate in being close to the Contemplative Society (contemplation.org) in Victoria. The Society offers regular residential retreats led by Episcopal priests – Cynthia Bourgeault, Matthew Wright, Ward Bauman. There is also outreach to university students.

## ✠ 8.14 Counters Report

Janet McIntosh

There are currently 9 dedicated people who volunteer as Counters for the Sunday & extra Christmas collections, working in teams of 2 at all times. One Counter left the roster and 1 new one joined. All Counters have a current Criminal Record Check on file. There is excellent cooperation within the group. Counters had one meeting in 2019, which also included the Envelope Secretary. There are 2 meetings planned for 2020. The transition to banking at the SC Credit Union has gone smoothly. All gifts are assumed to be made to St. Hilda’s General Operating Account unless the giving envelope is marked otherwise.

## ✠ 8.15 Environmental Advocate Report

David Moul

Once again the major activity that I was involved with was working with the Worship Committee to put together this year’s Season of Creation. I helped select readings, music and videos for all these services.

I was happy to see that environmental concerns were seriously taken into account by our consultants in their Feasibility on Redevelopment Report.

I continue to advocate for proper treatment of our First Nations, particularly concerning their rights to their land, environmental effects on their land, and about the adoption and use of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP).

I and other church members have turned out at local demonstrations and at events in Vancouver.

Our diocese has been vocal about Trans Mountain Pipeline and about the trespass on Wetsuweten lands by Coastal Gaslink and the RCMP. Please read the statements by the Diocese.

<https://cep.anglican.ca/anglicans-stand-against-kinder-morgan-pipeline-expansion-as-project-hits-roadblocks/>

<https://www.anglican.ca/news/statement-on-the-situation-in-wetsuweten-first-nation/30023488/>

The single most important issue facing the planet is rapid climate change due to human processes. See. <http://www.sthilda.ca/pages/climate-change>

Diane Marshall, Ray Neibergall and myself participated in the largest climate demonstration and walk in Vancouver in September

I continue to use social media ( Facebook) to post urgent environmental topics.

## 8.16 Greeters and Ushers

Carol Eades

There is a very visible team of people who welcome everyone to the 10.00 service! Bulletins and sometimes green hymnbooks are handed out, offertory is collected, parishioners are ushered and, if needed, assisted up for Communion. Currently there are 12 parishioners involved and others are welcome to join. Please contact the office if you are interested in joining this team.

## 8.17 Library Report

Janet McConnell

St. Hilda's library, located in the Gathering Room, has a collection of approximately 1000 books. The Gathering Room is reserved for library use on Tuesday and Friday mornings from 9:30 to 11:30. To borrow books, write the date, your name, and your phone number on the card in the pocket inside the book and put the card in the green file box on the table in the Gathering Room.

Twenty five donations were processed this year. In addition, two new books that were purchased before the reconstruction project were processed and added to the collection.

Books on Aboriginal issues have been gathered together in an Indigenous Section, Call # IND, located on the second shelf unit from the window.

Please remember to return any borrowed books after two or three weeks so that we can get them back in circulation.

Any queries about the library can be directed to Sher Sacks or Janet McConnell, your volunteer librarians. Happy reading!

## 8.18 Monday Musings Report

The group met on the second and fourth Mondays of each month at 2 pm in 2019. With low attendance after the summer, the group discontinued meeting in the fall.

## 8.19 Native Drumming Circle Report

The Native Drumming Circle meets monthly on the fourth Sunday of each month at 4 pm at St. Hilda's. Led by Terry Aleck (Coyote) and his wife Christine Turenne, the sacred circle opens and closes each time with a round of sharing. Coyote and Christine teach and lead traditional native songs and share stories about native culture. Coyote is a Nlaka'pamux traditional pipe carrier and sweat lodge pourer from the Lytton Band. The monthly drumming circle gathers a diverse of spiritual seekers from the wider community. Attendance averages is between 50 - 65.



## ✠ 8.20 Parishioners' Picks Report

David & Stephanie Moul

15 films were screened, in the sanctuary, during 2019.

All monies from our concessions (\$521.30) were submitted to the Church's operating costs.

Winter/Spring series: *Young at Heart, The Eagle Huntress, A Man Called Ove, The Way, Danny Deckchair, and Pride*

Fall series: *Seasons, Won't You Be My Neighbour?, Wonder, The Breadwinner and I, Daniel Blake*

Advent Series: *Queen of Katwe, Cry Freedom, The Grizzlies, and Letters to Father Jacob*

## ✠ 8.21 Prayer Shawl Ministry

Janet Tufnall

Knitters and Crocheters come together every Wednesday afternoon in fellowship to make shawls, craft fair items and personal items. The prayer shawls are available for anyone to give to someone who may be in need of a little comfort and TLC, parish member, friend, or family member. 37 shawls were given away last year as well as scarves and hats for shelter guests. To get a shawl please contact Corrinne Newman.

The meetings are held 2pm until 4pm at different members' homes. Please contact Janet Tufnall to find the location of the next meeting.

New members are always welcome, whether new or experienced knitters and crocheters. Help is always available. Donations of yarn or money to purchase yarn are also welcome.

## ✠ 8.22 Redevelopment Team Report

Murray Peterson

The Feasibility Study work plan was presented to the Vestry in February 2019.

The proposed timeline for the Feasibility Study was February 2019 through May 2019. The expected outcome of the study was a report presenting 1 to 3 scenarios as options for property redevelopment.

The initial Feasibility Study was completed in August 2019 and it was reviewed by representatives from the Redevelopment Study Team and the Parish Council. As a result of that meeting some revisions to the study were made and the consultants presented their findings to the St. Hilda's congregation on September 8, 2019. For those members of the congregation who were not able to attend the presentation, digital copies of the Feasibility were made available with the following suggested preamble:

Those St. Hilda's parishioners who were not able to attend the presentation following the 10:00AM service on September 8, 2019, may recall that the church was successful in a Parish Development Grant application to fund a Property Redevelopment Feasibility Study. As a result of that grant, three very qualified local consultants, Tanya Smith, Chris Hergesheimer and Matt Thompson were contracted to determine the feasibility of possible property redevelopment projects that would include, but not be limited to:

- a shorter term development which would focus on housing longer term redevelopment of a multi-functional assembly space,
- a community kitchen, a communal space for residents of the housing units, a green development which would allow for a community garden, with walking paths and areas of quiet contemplation fitting for a faith community.

Attached is a copy of the completed study which was presented by Tanya Smith and Chris Hergesheimer.

Please note that the study outlines some possibilities for redevelopment and it is not intended to represent the only choices. The study presents the extent of what might be possible given the congregation's original vision for development, current zoning restrictions and the needs of the broader community on the Sunshine Coast.

This is just the beginning of a conversation which must take place within the congregation to determine what—if anything—we might wish to undertake and depending on that outcome there will need to be discussions with outside groups which may be affected by whatever is planned.

The Redevelopment Study Team had been tasked with creation and presentation of a Feasibility Study and with that task completed, the team disbanded in September 2019.

## 8.23 Screening in Faith Report Bev Dall & Janet McIntosh

The Screening in Faith Committee continues its work by its 2 members — Bev Dall & Janet McIntosh. During 2019, they met 2 times in April & October to review the status of the files. Once the restoration work was complete, files were returned to their secure storage. Criminal Record Checks (CRC) continue to be completed in a timely fashion as required by the Diocese. With the resignation of Phil Colvin at the Diocese who oversaw Screening in Faith, Lauren Pinkney is now the Screening in Faith Facilitator.

It is the Committee's goal to ensure all volunteers at St. Hilda's have the appropriate screening and up-to-date CRC. A CRC is valid for 5 years and must be renewed accordingly unless a parishioner ceases to be a volunteer. Persistence is sometimes required in getting volunteers to apply for and renew their CRC.

Safe Church training is now available online.

It is also the Committee's obligation to destroy records 1 year after a person ceases to be a volunteer at St. Hilda's. The Screening in Faith Compliance Report is completed annually and submitted to the Diocese.

## 8.24 Server's Report Barbara Carver

We welcomed some new members in 2019: Linda Kern and Veronica Shillitto - both in the role of Lay Administers; also Marisa Alps and Joshua Eriksson as Crucifer. We said goodbye to Elena Alps Mocellin, who served faithfully as Crucifer for many years. Her mother, Marisa, has very kindly stepped in to take her place. We also said goodbye to David Moul who administered to the chalice for many years. We thank both David and Elena for their years of service.

## 8.25 Social Justice Umbrella Report Jill Halliwell

The Diocesan Millennium Development Goals were the impetus for forming a justice-related committee at St. Hilda's in 2008. At that time, the parish identified water and education for girls as particular areas of focus and looked for community partners to join with. Corrinne Newman had heard of the efforts of the local Rotary in Ndandini, Kenya, led by Terry and Jan Umbach. It turned out to be a match that seemed spirit-led and the Umbachs' commitment continues to inspire.

Since 2011, our annual Ndandini fundraising has focused on contributing to the provision of secondary student scholarships to assist students with their school fees at both Kyaithani Secondary School and Lower Yatta Girls Secondary School. It has made a huge difference to individual students, their families,

and the entire community. These advent fundraising efforts have been well-supported by parishioners and friends over the years and at \$150 per scholarship many, many students have been assisted. Once again in 2019, we raised approx. \$4,000. Well done!

In spring 2020, we hope to welcome the Kenyan teachers on their exchange visit. Please hold their visa process in your prayers.

With our Ndandini connection well-established, the committee transformed a few years ago into the Social Justice Umbrella to assist St. Hilda's engagement with a variety of local justice opportunities — from women's issues, to LGBTQ2 rights, affordable housing, homelessness, refugees, peace efforts, climate/environmental, and, most significantly, Indigenous justice and the Sunshine Coast syiyaya Reconciliation Movement.

In 2019, members attended several 'syiyaya' events, and a number of parishioners came to the shíshálh Longhouse to celebrate National Indigenous People's Day with a special ceremony gifting the reconciliation weavings and launching the reconciliation totem designed by master carver, Tony Paul. The St. Hilda's Justice Umbrella banner was carried in the SC Pride Parade in June, and also was present at local climate action rallies. Three of our members attended the largest Climate walk in Vancouver in September. The Umbrella was involved in The First Nations Orange T-shirt day at the end of September. The Umbrella also sponsored the White Peace Poppy campaign in November and the Amnesty International Write for Rights event in December. Both events were well received by the parish and wider community.

Also in 2019, members and fellow parishioners continued to write letters petitioning senators to approve Bill C-262 to bring Canadian law into harmony with the UN Declaration on the Rights of Indigenous Peoples. Sadly, after passing through the House of Commons in May 2018, it was halted in the Senate Jun 21, 2019 on National Indigenous Peoples Day. A similar bill may be introduced in this parliament, and hopefully this vital legislation will ultimately succeed.

We are fortunate to have parishioners, Nancy and John Denham, who with their passion for indigenous justice and reconciliation have maintained extensive local and national relationships in reconciliation education. Their leadership has enabled the Justice Umbrella to offer a number of opportunities at St. Hilda's over the last few years, in an effort to provide the reconciliation and decolonizing education opportunities recommended by the Anglican Church of Canada. Continuing in 2020, the PWRDF workshop 'Mapping the Ground We Stand On' occurred in January, and the Ecumenical Reconciliation Study Group continues to meet this winter on the 1st and 3rd Tuesday afternoon 2-4 pm at St. John's United. Please contact John Denham for further book study info.

Current Social Justice Umbrella members are Stephanie and David Moul, Nancy and John Denham, Mike Starr, Meg Stevens, Diane Marshall, and Jill Halliwell. In addition, Maggie Scott and Carol Eades work specifically on the Ndandini fundraising and Rotary connection, and Jude Dusik is now the PWRDF representative for St. Hilda's. We welcome new members to any of these efforts. Please contact Jill Halliwell or any member if you are interested in becoming more involved. We meet a couple of times a year on an ad hoc basis for planning, with more regular communication by email.

As followers of Jesus, may St. Hilda's be a beacon of justice in our community.

## 8.26 St. Hilda's Website Report

David Moul

The website updates take much of my time. Often I have to create graphics, use my own library of photos, or use the internet resources to make the site attractive.

I send most of my updates to Ayoob so that he is kept in the weekly loop of posting leaflets and adding news and new events to the site.

Although the website was designed so that there could be multiple administrators, no one else has learned the system and I'm on my own.

Much of what you see I learned through trial and error and using the tutorials sent to us. There is more to learn but I don't have the time.

Now that we are looking for a permanent rector, I think it is important that the search committee become familiar with the site and ensure that the parish profile directs candidates to also become familiar with it.

Especially note our Worship style and the Links on the Home Page as they give a good indication of who we are and what we are up to.

## 8.27 Sunday School Report

Bev Dall & Lois Gory

Sunday school is carrying on with attendance being highly variable. We enjoy our time that we spend with all who join us in the Annex for our special prayers and stories.

Basically, there is only one class. This year, Lois Gory was able to team teach with Bev Dall on a regular basis. Thank you, Lois. Having 2 adults in a class with vulnerable people, fulfills the Diocese's requirement with regards to children's protection. Joshua Eriksson also drops in and helps out. Thank you, Joshua!

There is also a children's biblical mail out several times a year to 26 families - a total of 46 children.

Holly donations were way down this year due to Bev's holly tree not producing. We were able to order "Medicine for Moms and Babies" for \$22 through Plan International for one year, and the rest (\$20.65) was put into the church's general operating expenses. Nice to think that across the world there are babies getting a good start in life thanks to the people of St Hilda's buying holly! Thank you, everyone.

The Christmas pageant, once again, brought to us the true meaning of Christmas. A big thank you to all of those who participated. We told the story of the Nativity, through poetry, biblical readings, and hymns. A special thank you to all the readers, especially the children.

We shall continue with the regular Sunday School format and see what the future holds.

## 8.28 Transportation Ministry

Carol Eades

The little known Transportation Ministry currently consists of seven people who drive parishioners to church, who are otherwise unable to attend services. Also, there are two others available including one for the 8.30 service should the need arise. If you feel called to assist in this meaningful Ministry please let the office know.

## 8.29 Worship Committee Report

Stephanie Moul

The Worship Committee continues to work with the Rector to research and find liturgical resources and hymns that best express our faith and how we see the world as followers of Jesus. We assist in finding resources for the important seasons and celebrations at St Hilda's that make them meaningful for all.

A St Hilda's Eucharist Prayer was designed to reflect our Celtic heritage.

Work done this past year:

- Discussions around having an Artist in Our Midst collection of creative works by parish member that

would be displayed in the Narthex.

- A St Hilda's Eucharist Prayer was designed to reflect our Celtic Patron Saint heritage.
- For Holy Week, local greens were used instead of palms in order to connect this Season at a more local significant level. The cedar also connected us to our Indigenous neighbours, the shíshálh Nation.
- For Indigenous Sunday the committee assisted in finding liturgical and ceremonial pieces for our Worship.
- It was concluded that the Worship Committee would continue to work with the Interim Priest when that person arrived and we have continued to work with Fr. Ayoob.
- Conversations around how the Taizé/Inner Journey service could continue when David and Stephanie stepped back. Conversations are ongoing around have this service available again.
- The Worship Committee was active in creating and implementing the 4 Sundays for Season of Creation liturgy.
- Katherine created 2 Jazz Vesper events.
- The Committee assisted in planning the Christmas services.
- A Google Drive folder was created where all the worship resources are stored. This was created so our Interim Priest and then our new Priest would be able to have available what we have and do use.
- <https://drive.google.com/drive/folders/0B2CorOdeO8DPR3FrWVJKTFIVSUE>

Considering the future and the next generations that will be part of St Hilda's, we are discussing how we can create parallel alternative kinds of worship that will be appropriate and meaningful.

## 8.30 Youth/Family Research Report

Kevin Rolston

During the Spring and Summer of 2019 we were able to complete all of the one-on-one interviews with an appropriate demographic of children, teens, and young adults ranging in ages of 7 to 25. We met them in various places in the community including malls, skate parks, bus stops, coffee shops, restaurants, church and homes. We also interviewed influencers in the community including representatives of the Shishalh Nation, RCMP, The Sunshine Coast Community Services, as well as adults currently teaching and working with youth in the community. Many of the people interviewed were very interested in the proposed ideas tested in this research. The primary content of the data focuses on the interests and activities of the youth, along with their hopes for the future. The cross-tabulation and final reporting of the research is currently ongoing.

## 8.31 2019 Church Events Report

<b>JANUARY</b>	28.....Parishioners' Pics <i>Young at Heart</i>
<b>FEBRUARY</b>	3.....Pre-Vestry Financial Meeting
	24.....Annual Vestry Meeting
	25.....Parishioners' Pics <i>The Eagle Huntress</i>
<b>MARCH</b>	2.....ACW Board Games Social
	6.....Ash Wednesday Ecumenical Service at Living Faith
	10.....Music Arising! Gala Concert
	11.....Parishioners' Pics <i>A Man Called Ove</i>
	17.....Choral Evensong

- 25.....Parishioners' Pics *The Way*  
31.....Special Vestry Meeting
- APRIL** 6.....Guess Who's Coming to Lunch? FunRaiser  
6/7 .....syiyaya's Weaving Reconciliation Project  
8.....Parishioners' Pics *Danny Deckchair*  
10.....Redevelopment Visioning Workshop  
18.....Maundy Thursday Service  
.....The Watch - all night vigil  
19.....Good Friday Service  
29.....Parishioners' Pics *Pride*
- MAY** 4.....ACW Plant & Whale of a Sale
- JUNE** 16.....Farewell for Clarence  
23.....Delegation at SC Pride Parade
- August** 4.....Fr. Ayoob's First Sunday as Interim Priest-in-Charge  
8.....Memorial Service for Robert Watson
- SEPTEMBER** 8/15/22/29Season of Creation Sundays  
8.....Presentation of Redevelopment Feasibility Study  
15.....Special Vestry Meeting  
30.....Parishioners' Pics *Seasons*
- OCTOBER** 7.....Parishioners' Pics *Won't You Be My Neighbour?*  
9.....Cruise the Mediterranean Bible Study Wednesdays to November 27  
12.....ACW Pie Sale  
20.....Jazz Vespers  
21.....Parishioners' Pic *Wonder*  
27.....Parish Conversation: Capital Campaign
- NOVEMBER** 2 .....All Souls Service  
18.....Agape Meal  
25.....Parishioners' Pics *I, Daniel Blake*  
29/30 .....ACW Craft & Bake Sale
- DECEMBER** 2.....Advent Film Hope *Queen of Katwe*  
8.....St. Nicholas Dinner  
9.....Amnesty Writing Event  
.....Advent Film Peace *Cry Freedom*  
16.....Advent Film Joy *The Grizzlies*  
15.....Jazz Vespers with *Kestra*  
21.....Winter Solstice Meditation  
23.....Advent Film Love *Letters to Father Jacob*

## ✠ 8.32 Parish Statistics 2019

	2019	2018	2017	2016	2015	2014	2013
<b>Households</b>	97	95	98	116	107	112	108
<b>AVERAGE ATTENDANCE</b>							
Sunday Service 8:30 am	11	13	15	15	14	16	16
Sunday Service 10:00 am	58	54	56	57	59	56	54
CRMC	n/a	10	11	15	12	13	14
Wed Wisdom Circle Meditation	6	6	8	6	6	13	6
Native Drumming Circle	66	52	35	33	25	15	--
Gospel of Thomas Study	n/a	n/a	6	6	9	8	--
Ash Wednesday	--	23	23	13	35	13	16
Holy Week Services							
Seder	--	--	--	32	40	--	39
Maundy Thurs	34	37	9	--	--	40	45
Good Friday	71	--	60	68	--	66	--
Stns of the Cross	--	--	--	8	23	--	--
Easter Sunday							
Sunrise Service	--	34	41	--	48	--	--
Service at 10	124	84	85	82	105	120	106
Christmas Eve 4 pm	103	81	58	135	91	111	92
10 pm	70	61	50	68	72	66	70
Christmas Day 10 am	20	21	13	29	22	19	23

## ✠ 8.33 Passages 2019

**Baptism**  
None

**Confirmation**  
None

**Holy Matrimony**  
None

**Blessing of Union**  
None



### Faithful Departed with their lives celebrated at St. Hilda's in 2019

Garth JONES ..... March 27, 1932 - May 31, 2019  
 Robert Scott WATSON ..... March 26, 1947 - August 1, 2019  
 Sylvia Louise WOODSWORTH ..... September 14, 1925 - April 18, 2019

### New parishioners welcomed (2019)

Paula Baker	Katherine McCarthy
Bonnie Garden	Biruta Morozevicius
Laura Good	Christine Pawley
Jennifer Hibbard	Suzanne & Leonard Peterson
Bruce Pond & Lisa Miller-Pond	Heather Rankin
Anna & Martin Linsley	Hardy & Anne Reinert
Diane Marshall	

### Parishioners Moved Off Coast

Pam Blair Linda Smith

## ✠ 8.34 Envelope Secretary Report

Maggie Scott

The Envelope Secretary is responsible for recording all donations to the parish and giving the monthly total to the Treasurer for the Financial Report. At year end, income tax receipts are generated, checked and sent to the donors.

Table showing Giving and Number of People						
\$ Amount	Property Fund	Operation Funds				
	2019	2019	2018	2017	2016	2015
\$1 - \$499	13	32	32	33	43	44
\$1 - \$499 non parish	-	32	15	28	43	
\$500 - \$999	4	11	22	19	19	18
\$500 - \$999 non parish	-	-	1	5	2	
\$1,000 - \$1999	12	17	123	18	20	13
\$2,000 - \$2,999	3	10	13	9	9	18
\$3,000 - \$3,999	2	8	8	13	12	7
\$4,000 - \$4,999	-	3	-	5	7	3
\$5,000 - \$9,999	3	3	3	3	2	4
\$10,000 and over	4	4	3	3	2	2
<b>TOTAL:</b>	<b>41</b>	<b>120</b>	<b>109</b>	<b>136</b>	<b>157</b>	<b>109</b>

### Donations to Flow-Through Funds from Parishioners:

	2019	2018	2017	2016	2015
Food Bank .....	30.00	35.00	80.00	275.00	535.00
Cold Weather shelter .....	0	0	1,140.00	2,845.00	1,820.00
PWRDF .....	1,170.00	1,824.35	2,498.00	2,019.00	4,257.75
GEM .....	1,316.00	1,668.00	1,693.00	2,056.00	1,922.50
Bishop's Refugee Fund.....	212.00	1,824.35			
Ndandini.....	3,762.00	3,135.18	4,261.85	5,012.12	4,752.76
Christmas Hampers.....	210.00	290.00	1,260.00	1,475.00	
Rector's Discretionary.....	252.00	1,735.00			

As always, many thanks to the faithful counters who count and deposit our donations.

## ✠ 8.35 Rector's Discretionary Benevolence Fund Report

The Rector's Discretionary Benevolence Fund was set up by the Church Committee in 2012 to provide benevolent outreach to those who are in need at the Rector's discretion. The Rector provides the oversight for the disbursements of the funds and reports to the Parish during annual Vestry.

In 2019, \$ 42 was collected and the following was disbursed for the following causes:

- \$ 100 used for Travel
- \$ 125 used for emergency food vouchers
- \$ 899 used to supplement Christmas hampers

The closing balance of the fund is \$ 996. Thank you to everyone who contributed to the Discretionary Fund. Your continual support ensures that our parish may respond to benevolent outreach causes.



## 8.36.1 2019 Income Statement

	Fund 01 - OPERATING FUND	Fund 02 - PROPERTY FUND	Fund 03 - CEMETERY FUND	Fund 04 - NEW MINISTRY FUND	Fund 05 - ORGAN FUND	Fund 06 - RECTOR DISCRETIONARY FUND	Fund 07 - DEVELOPMENT FUND	Total
<b>INCOME</b>								
<b>CONTRIBUTION INCOME</b>								
<b>UNRESTRICTED</b>								
Donations	\$159,112	\$198,544	\$0	\$0	\$0	\$42	\$0	\$357,698
Donations Open	\$6,497	\$1,015	\$0	\$0	\$0	\$0	\$0	\$7,512
Rector's Outreach	\$0	\$0	\$0	\$0	\$0	\$535	\$0	\$535
Life Insurance Donations	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
Memorial Donations	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Interment	\$200	\$0	\$800	\$0	\$0	\$0	\$0	\$1,000
Bequests	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Subtotal Unrestricted	\$169,058	\$199,559	\$800	\$0	\$0	\$577	\$20,000	\$389,995
<b>PASS-THRU FUNDS</b>								
Subtotal Pass-thru Funds	\$6,875	\$0	\$0	\$0	\$0	\$0	\$0	\$6,875
Subtotal Contribution Income	\$175,933	\$199,559	\$800	\$0	\$0	\$577	\$20,000	\$396,870
<b>INTEREST &amp; INVESTMENT</b>								
Investment Income	\$8,593	\$0	\$0	\$4,995	\$0	\$0	-\$2,341	\$11,246
<b>OTHER INCOME</b>								
Building Use Income	\$14,180	\$0	\$0	\$0	\$0	\$0	\$0	\$14,180
Annex Use Income	\$9,311	\$0	\$0	\$0	\$0	\$0	\$0	\$9,311
Ministral Services	\$608	\$0	\$0	\$0	\$0	\$0	\$0	\$608
Ministral Events	\$777	\$0	\$0	\$0	\$0	\$0	\$0	\$777
Fund Raising	\$306	\$3,934	\$0	\$0	\$0	\$0	\$0	\$4,240
Sale of Goods & Services	\$43	\$0	\$0	\$0	\$0	\$0	\$0	\$43
Grant Income	\$20,000	\$15,000	\$0	\$4,100	\$0	\$0	\$0	\$39,100
Miscellaneous Income	\$657	\$0	\$0	\$0	\$0	\$0	\$0	\$657
Subtotal Other Income	\$45,882	\$18,934	\$0	\$4,100	\$0	\$0	\$0	\$68,915
<b>TOTAL INCOME</b>	\$230,408	\$218,493	\$800	\$9,095	\$0	\$577	\$17,659	\$477,031

# 8.36.1 2019 Expense Statement

EXPENSES	Fund 01 - OPERATING FUND	Fund 02 - PROPERTY FUND	Fund 03 - CEMETERY FUND	Fund 04 - NEW MINISTRY FUND	Fund 05 - ORGAN FUND	Fund 06 - RECTOR DISCRETIONARY FUND	Fund 07 - DEVELOPMENT FUND	Total
<b>MINISTRY</b>								
RECTOR STIPEND & BENEFITS	\$90,262	\$0	\$0	\$0	\$0	\$0	\$0	\$90,262
Subtotal Rector Stipend & Benefits	\$2,068	\$0	\$0	\$0	\$0	\$0	\$0	\$2,068
MINISTRY Assistance	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$600
DEACON Prof. Development	\$668	\$0	\$0	\$0	\$0	\$0	\$0	\$668
SUPPLIES	\$474	\$0	\$0	\$0	\$0	\$0	\$0	\$474
EVENTS & CONFERENCES								
TRAVEL								
Subtotal Travel	\$869	\$0	\$0	\$0	\$0	\$0	\$0	\$869
Subtotal Ministry	\$94,940	\$0	\$0	\$0	\$0	\$0	\$0	\$94,940
<b>MUSIC MINISTRY</b>								
MUSIC MINISTRY WAGES								
Subtotal Music Ministry Wages	\$20,584	\$0	\$0	\$0	\$0	\$0	\$0	\$20,584
SUPPLIES	\$1,082	\$0	\$0	\$0	\$0	\$0	\$0	\$1,082
CONFERENCES & Workshops	\$425	\$0	\$0	\$0	\$0	\$0	\$0	\$425
Subtotal Music Ministry	\$22,091	\$0	\$0	\$0	\$0	\$0	\$0	\$22,091
<b>LOCAL MINISTRY</b>								
SUPPLIES	\$109	\$0	\$0	\$0	\$0	\$0	\$0	\$109
CHURCH SCHOOL	\$66	\$0	\$0	\$0	\$0	\$0	\$0	\$66
EVENTS	\$440	\$0	\$0	\$0	\$0	\$0	\$0	\$440
OUTREACH	\$0	\$0	\$0	\$0	\$0	\$1,679	\$0	\$1,679
Subtotal Local Ministry	\$615	\$0	\$0	\$0	\$0	\$1,679	\$0	\$2,294
<b>ADMINISTRATION</b>								
ADMINISTRATIVE WAGES								
Admin. Salary	\$14,085	\$0	\$0	\$0	\$0	\$0	\$0	\$14,085
Admin. Payroll Taxes	\$859	\$0	\$0	\$0	\$0	\$0	\$0	\$859
Subtotal Administrative Wages	\$14,944	\$0	\$0	\$0	\$0	\$0	\$0	\$14,944
SUPPLIES	\$2,563	-\$1,088	\$0	\$0	\$0	\$0	\$0	\$1,475
WASTE & RECYCLING	\$826	\$0	\$0	\$0	\$0	\$0	\$0	\$826
ADVERTISING	\$2,394	\$0	\$0	\$0	\$0	\$0	\$0	\$2,394
<b>BANK/CC/PAD FEES</b>								
Bank Fees	\$0	\$1	\$0	\$0	\$0	\$0	\$0	\$1
Credit Card Fees	\$90	\$0	\$0	\$0	\$0	\$0	\$0	\$90
PAD Fees	\$418	\$0	\$0	\$0	\$0	\$0	\$0	\$418
CdaHelps Fees	\$14	\$31	\$0	\$0	\$0	\$0	\$0	\$45
Subtotal Bank/cc/pad Fees	\$522	\$32	\$0	\$0	\$0	\$0	\$0	\$554
EQUIPMENT LEASE	\$2,944	\$0	\$0	\$0	\$0	\$0	\$0	\$2,944
COMMUNICATIONS	\$3,184	\$0	\$0	\$0	\$0	\$0	\$0	\$3,184
COMPUTER EXPENSES	\$415	\$0	\$0	\$0	\$0	\$0	\$0	\$415
REPAIRS & MAINT. Equip	\$0	\$0	\$0	\$0	\$1,208	\$0	\$0	\$1,208
<b>PROFESSIONAL SERVICES</b>								
Accounting Services	\$1,974	\$0	\$0	\$1,949	\$0	\$0	\$0	\$3,923
Research and Consulting	\$20,000	\$0	\$0	\$4,100	\$0	\$0	\$0	\$24,100
Subtotal Professional Services	\$21,974	\$0	\$0	\$6,049	\$0	\$0	\$0	\$28,023

	Fund 01 - OPERATING FUND	Fund 02 - PROPERTY FUND	Fund 03 - CEMETERY FUND	Fund 04 - NEW MINISTRY FUND	Fund 05 - ORGAN FUND	Fund 06 - RECTOR DISCRETIONARY FUND	Fund 07 - DEVELOPMENT FUND	Total
EVENTS EXPENSE	\$0	\$744	\$0	\$0	\$0	\$0	\$0	\$744
MISC.EXPENSES	\$281	\$0	\$0	\$0	\$0	\$0	\$0	\$281
Subtotal Administration	\$50,048	-\$312	\$0	\$6,049	\$1,208	\$0	\$0	\$56,994
<b>BUILDING &amp; GROUNDS</b>								
<b>REPAIRS &amp; MAINTENANCE</b>								
R&M Building	\$321	\$0	\$0	\$0	\$0	\$0	\$0	\$321
R&M General	\$56	\$0	\$0	\$0	\$0	\$0	\$0	\$56
R&M Supplies	\$63	\$0	\$0	\$0	\$0	\$0	\$0	\$63
Subtotal Repairs & Maintenance	\$440	\$0	\$0	\$0	\$0	\$0	\$0	\$440
UTILITIES	\$10,038	\$0	\$0	\$0	\$0	\$0	\$0	\$10,038
JANITORIAL EXPENSE	\$7,107	\$0	\$0	\$0	\$0	\$0	\$0	\$7,107
<b>GROUNDS MAINTENANCE</b>								
Lawn Service	\$33	\$0	\$480	\$0	\$0	\$0	\$0	\$513
Property Taxes	\$1,865	\$0	\$0	\$0	\$0	\$0	\$0	\$1,865
Subtotal Building & Grounds	\$19,483	\$0	\$480	\$0	\$0	\$0	\$0	\$19,963
<b>ANNEX BUILDING</b>								
SUPPLIES	\$33	\$0	\$0	\$0	\$0	\$0	\$0	\$33
UTILITIES	\$1,515	\$0	\$0	\$0	\$0	\$0	\$0	\$1,515
JANITORIAL	\$1,717	\$0	\$0	\$0	\$0	\$0	\$0	\$1,717
Subtotal Annex Building	\$3,265	\$0	\$0	\$0	\$0	\$0	\$0	\$3,265
<b>OTHER EXPENSES</b>								
<b>AMORTIZATION</b>								
Subtotal Amortization	\$0	\$55,426	\$0	\$0	\$2,646	\$0	\$0	\$58,072
INSURANCE General	\$5,658	\$0	\$0	\$0	\$0	\$0	\$0	\$5,658
DIOCEAN COMMITMENT	\$31,668	\$0	\$0	\$0	\$0	\$0	\$0	\$31,668
INTEREST EXPENSE LOANS	\$0	\$7,045	\$0	\$0	\$0	\$0	\$0	\$7,045
INVESTMENT Mgmt. FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$209	\$209
LIFE INSURANCE	\$1,690	\$0	\$0	\$0	\$0	\$0	\$0	\$1,690
Subtotal Other Expenses	\$39,016	\$62,471	\$0	\$0	\$2,646	\$0	\$209	\$104,342
<b>FLOW THRU FUNDS</b>								
Subtotal Flow Thru Funds	\$6,875	\$0	\$0	\$0	\$0	\$0	\$0	\$6,875
<b>TOTAL EXPENSES</b>	\$236,333	\$62,160	\$480	\$6,049	\$3,854	\$1,679	\$209	\$310,764
<b>EXCESS INCOME/EXPENSE</b>	-\$5,926	\$156,333	\$320	\$3,046	-\$3,854	-\$1,102	\$17,449	\$166,267

# 8.36.3 2019 Balance Sheet

	Fund 01 - OPERATING FUND	Fund 02 - PROPERTY FUND	Fund 03 - CEMETERY FUND	Fund 04 - NEW MINISTRY FUND	Fund 05 - ORGAN FUND	Fund 06 - RECTOR DISCRETIONARY FUND	Fund 07 - DEVELOPMENT FUND	Total
<b>ASSETS</b>								
<b>CURRENT ASSETS</b>								
<b>BANK ACCOUNTS</b>								
Subtotal Bank Accounts	\$30,197.00	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,249.00
<b>GST RECEIVABLE(PAYABLE)</b>								
GST Receivable	\$8,118.78	\$30,176.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	38,294.79
<b>PREPAID EXPENSES</b>								
Subtotal Prepaid Expenses	\$810.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$810.16
Subtotal Current Assets	\$39,125.94	\$30,228.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69,353.95
<b>INVESTMENTS</b>								
Consolidated Trust Fund	\$61,562.06	\$0.00	\$0.00	\$35,005.50	\$0.00	\$0.00	\$14,320.20	110,887.76
<b>DUE (TO)/FROM OTHER FUNDS</b>								
Due (to)/from Op. Fund	\$0.00	\$69,510.46	\$10,212.16	-\$899.67	\$5,336.15	\$1,120.97	\$0.00	85,280.07
Due (to)/from Prop. Fund	-\$69,510.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-69,510.46
Due (to)/from Cem. Fund	-\$10,212.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-10,212.16
Due (to)/from New Min.	\$899.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	899.67
Due (to)/from Organ Fund	-\$5,336.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-5,336.15
Due (to)/from Discret.	-\$1,120.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-1,120.97
Due (to)/from Dev. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Subtotal Due (to)/from Other Funds	-\$85,280.07	\$69,510.46	\$10,212.16	-\$899.67	\$5,336.15	\$1,120.97	\$0.00	\$0.00
<b>FIXED ASSETS</b>								
<b>BUILDINGS &amp; IMPROVEMENTS</b>								
Church Restoration	\$0.00	\$1,377,325.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1,377,325.40
Hall-Kitchen Improvements	\$0.00	\$13,327.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	13,327.87
Annex Improvements	\$0.00	\$21,873.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	21,873.49
Accum. Depr. - Build Impr	\$0.00	-\$61,488.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-61,488.36
Subtotal Buildings & Improvements	\$0.00	\$1,351,038.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,351,038.40
<b>MUSICAL INSTRUMENTS</b>								
Organ	\$0.00	\$0.00	\$0.00	\$0.00	\$66,143.80	\$0.00	\$0.00	66,143.80
Accum. Depr. - Musical In	\$0.00	\$0.00	\$0.00	\$0.00	-\$23,813.76	\$0.00	\$0.00	-23,813.76
Subtotal Musical Instruments	\$0.00	\$0.00	\$0.00	\$0.00	\$42,330.04	\$0.00	\$0.00	\$42,330.04
<b>IT EQUIPMENT</b>								
IT Equipment	\$0.00	\$4,979.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	4,979.83
Accum. Depr. - IT Equip	\$0.00	-\$4,721.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-4,721.41
Subtotal It Equipment	\$0.00	\$258.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$258.42
Subtotal Fixed Assets	\$0.00	\$1,351,296.82	\$0.00	\$0.00	\$42,330.04	\$0.00	\$0.00	\$1,393,626.86
<b>TOTAL ASSETS</b>	<b>\$15,407.93</b>	<b>\$1,451,035.29</b>	<b>\$10,212.16</b>	<b>\$34,105.83</b>	<b>\$47,666.19</b>	<b>\$1,120.97</b>	<b>\$14,320.20</b>	<b>\$1,573,868.57</b>
<b>LIABILITIES</b>								
<b>CURRENT LIABILITIES</b>								
Accounts Payable Accrual	\$2,266.13	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	2,391.13
Payroll Tax Payable	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.03
Due (to)/from Diocese	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	90.00
Deferred Revenue	\$1,420.00	\$0.00	\$0.00	\$2,690.00	\$0.00	\$0.00	\$0.00	4,110.00
Reserve Rector Sabbatical	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	6,000.00
Reserve Vocational Train	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	500.00
<b>PASS THRU CONTRIBUTIONS</b>								
Subtotal Pass Thru Contributions	\$7,415.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,415.69
Subtotal Current Liabilities	\$17,691.85	\$0.00	\$0.00	\$2,690.00	\$0.00	\$125.00	\$0.00	\$20,506.85
<b>LONG-TERM LIABILITIES</b>								
<b>MORTGAGES &amp; LOANS</b>								
Loan-TrailBay Dev.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Loan-Diocese of NW	\$0.00	\$482,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	482,000.00
Subtotal Long-term Liabilities	\$0.00	\$482,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$482,000.00
<b>TOTAL LIABILITIES</b>	<b>\$17,691.85</b>	<b>\$482,000.00</b>	<b>\$0.00</b>	<b>\$2,690.00</b>	<b>\$0.00</b>	<b>\$125.00</b>	<b>\$0.00</b>	<b>\$502,506.85</b>
<b>NET ASSETS</b>								
<b>UNRESTRICTED</b>								
Unrestricted Net Assets	-\$2,283.92	\$969,035.29	\$10,212.16	\$31,415.83	\$47,666.19	\$995.97	\$14,320.20	1,071,361.72
<b>TOTAL EQUITY</b>	<b>-\$2,283.92</b>	<b>\$969,035.29</b>	<b>\$10,212.16</b>	<b>\$31,415.83</b>	<b>\$47,666.19</b>	<b>\$995.97</b>	<b>\$14,320.20</b>	<b>\$1,071,361.72</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$15,407.93</b>	<b>\$1,451,035.29</b>	<b>\$10,212.16</b>	<b>\$34,105.83</b>	<b>\$47,666.19</b>	<b>\$1,120.97</b>	<b>\$14,320.20</b>	<b>\$1,573,868.57</b>

## ✠ 8.36.4 Notes to Financial Statements

1. The 2019 Financial Statements are presented following the Guide for Financial Statements for Not-For-Profit Organizations provided by the Canadian Institute of Chartered Accountants (CICA) published in 2013.
2. Fund Accounting: In 2013, the parish switched to the Funding Accounting method for financial reporting and set up restricted funds to record revenues and expenses designated for specific projects and purposes.

In 2013, the Vestry approved the amalgamation of the former Building Fund, Capital Fund, and New Hall Fund into the Building & Maintenance Fund. In 2014, Church Committee approved a motion to merge the Annex Fund into the Building and Maintenance Fund and have the fund renamed as **Property Fund** to better represent its nature.

The history of these various funds is as follow:

**Building Fund:** a sinking fund set up for major repairs of the property of the parish

**Capital Fund:** set up in 2011 to tidy up a myriad of designated donations for small projects of the Parish with the bulk collected when there was a need for a sound system.

**New Hall Fund:** set up at one point to raise funds to build a new Parish Hall. In 2014, Church Committee approved to use money formerly designed for a New Hall to renovate the parish kitchen. The balance of funds given for the New Hall (\$15,438 as of December 31, 2016) will continue to be tracked as an internally restricted amount within Property Fund until such time when Vestry may decide to use the funds for other purposes in the future. At the Special Vestry Meeting held on October 15, 2017, the Vestry decided to remove the restriction in order to help finance the restoration of the church.

**Annex Fund:** formerly the Preschool Building Fund to hold the money received from the Sechelt Preschool Association when it was dissolved. In 2013 new funding was received from various sources, designated for the renovation of the Annex as a multi-purpose space.

In 2018 the church went through a complete restoration which was completed by November 2018. Total capitalized costs were \$1,377,325. Donations received for the property fund in 2019 were \$218,493. In addition, in 2018, St. Hilda's entered into two (2) loans to fund the restoration – see note 6). As of December 31, 2019, the Property Fund has an equity balance of \$969,035.

The **Cemetery Fund** was set up according to the by-laws of St. Hilda's Pioneer Cemetery Board and is part of the requirement of the Consumer Protection BC; the provincial regulator for cemeteries and funeral services. Fees collected for interments and burials are kept in a separate fund for the perpetual care of the grounds.

The **Development Fund** was set up at 2013 Vestry as an endowment fund to receive any unrestricted bequests the Parish given from time to time. In 2013, Church Committee passed a policy on unrestricted bequests to enable the Parish to hold funds from such bequests as capital to provide income for ministries. The policy specifies that 50% of any income earned could be used for operations and the other 50% may be deposited into a New Ministry Fund to provide seed money for new ministry in the parish. In 2019, new bequests of \$20,000 were added to the Fund.

The **New Ministry Fund** was set up in 2014 Vestry to provide seed money for new ministries in the parish approved by Church Committee. The Fund receives 50% of the earned income of the Development Fund each year end according to a policy adopted by Church Committee in 2013. Balance as at December 31, 2019 is \$31,415

The **Organ Fund** was set up in 2011 for the future upkeep of the Casavant Pipe Organ. In 2014, the net book value of the Casavant Organ was transferred from the Operating Fund to the Organ Fund for better presentation purpose. As of December 31, 2019, \$5,336 is available for future organ repairs and improvements.

The **Rector's Discretionary Benevolence Fund** was set up by the Church Committee in 2012 to provide benevolent outreach to those who are in need. The Rector provides the oversight for the disbursements of the funds and reports to the Parish during annual Vestry.

- Flow through funds are those funds contributed to the congregation for transmission to other charitable organizations. The revenues and expenditures will always be in agreement. The funds are held in trust and may not be utilized for other purposes. Therefore, any unpaid balance is treated as a liability owing on the balance sheet. The amount raised for various charitable purposes in 2019 is as follow:

<b>Flow Through Funds</b>	<b>2019</b>	<b>2018</b>
Cold Weather Shelter		-282
Food Bank	30	115
Care+Share	1,603	2,882
Bishop's Fund for Refugees Resettlement	252	20
Ndandini Scholarship	3,672	3,325
PWRDF	1,318	710
<b>Total</b>	<b>6,875</b>	<b>6,770</b>

- Capital Assets: All tangible assets and improvements having a value of \$5,000 or more are required to be reported at either the original cost, or if that is not available, they may be capitalized at a reasonable appraised value.

Amortization of tangible capital assets and improvements over their estimated useful life is done on the following basis:

<b>Asset Class</b>	<b>Amortization Period/Rate</b>	<b>Method</b>
Casavant Organ	25 years	Straight line
Property Improvements	4%	Declining Balance
Equipment - Computers	55%	Declining Balance
Church Restoration	4%	Declining Balance

The Net Book Values of all tangible assets and improvements as of December 31, 2019 are:

<b>Description</b>	<b>Cost (\$)</b>	<b>Accumulated Amortization</b>	<b>Net Book Value</b>	
			<b>2019</b>	<b>2018</b>
Casavant Organ	66,144	23,814	42,330	44,976
Annex Improvements	21,873	4,507	17,367	18,076
Kitchen Improvements	13,328	2,888	10,440	10,867
Equipment - Computers	4,980	4,721	258	545
Church Restoration	1,377,325	54,094	1,323,231	1,377,325

The 2018 church restoration, in the amount of \$1,377,325, was capitalized at the end of 2018 and amortization commenced in January 2019.

5. Investments: In 2019, the Church received bequests in the amount of \$20,000, these funds were deposited into the CTF Investment account. The investment account earned \$11,246 in market gains and had a market value of \$110,8886 at December 31, 2019.
6. Loans Payable:
  - a. Trail Bay Development - In 2018 a loan agreement was set up with Trail Bay Development to assist with the parish re-build. The loan was in the amount of \$300,000, interest accrues at prime rate and the loan is due after 3 years. Accrued interest for 2018 in the amount of \$6,390 was paid in December 2018, along with a principal payment of \$50,000. In 2019, the parish was able to pay off the remaining principal amount of \$250,000. Accrued interest for 2019 in the amount of \$7,045 was paid in June (\$4,491) and in December (\$2,554). There is no balance owing as at December 31, 2019. In 2019, all "Property Fund" donations in the amount of \$218,493 were assigned to pay off the loan payable.
  - b. Diocese of New Westminster - In 2018, the parish was authorized to borrow up to \$500,000 from the Diocese of New Westminster with an initial term of five (5) years at 0% interest and in 2019 drew on the final \$35,000 for a combined 2018 and 2019 borrowing of \$500,000. Monthly principal payments of \$1,500 commenced in January and a total of \$18,000 was repaid. Current amount borrowed and outstanding on the loan at December 31, 2019 is \$482,000.
7. Sabbatical Reserve: Starting in 2017 and continuing for five (5) years, a yearly reserve of \$3,000 is being provisioned for future extended sabbatical. The balance at December 31, 2018 is \$6,000. This reserve was temporarily halted in 2019 and will be again in 2020 and will start up again in the year 2021.
8. Deferred Revenue in New Ministry Fund: In 2017, the parish was awarded a Parish Development Grant from the Diocese of New Westminster, in the amount of \$15,000, for the development of a youth ministry through the engagement of art and culture. Sum Branding+Design was contracted to research and develop the ministry. In 2019, Sum Branding+Design completed Stage 2 of the study. The final stage of the study is expected to be completed by mid-2020

## 9.1 2020 Proposed Budget

			Proposed Operating Fund Budget 2020	Actual Operating Fund 2019	Budget Operating Fund 2019	Actual Operating Fund 2018	Proposed Property Fund Budget 2020	Proposed Cemetery Fund Budget 2020
1	REVENUES							
2	Contributions							
3	Donations - Received	17.50%	186,958	159,113	165,000	164,324	30,000	
4	Donations - Non-receiptable	17.50%	7,634	6,497	6,000	7,235		
5	Life Ins/Planned Giving		3,000	3,000	3,000	2,500		
6	Memorial		0	250	0	250		
7	Interment		100	200	0	0		400
8	Flow through Funds	See Flow-thru Expenses	7,500	6,875	10,000	10,876		
9	Total Donations		205,192	175,935	184,000	185,185	30,000	400
10								
11	Other Income							
12	Investment Income (see below)		0	0	0	0		
13	Building Use	10.00%	15,599	14,181	22,000	18,063		
14	Building Use - Annex	10.00%	10,243	9,312	2,000	3,511		
15	Regional Dean Support		0	0	0	300		
16	Archdeacon Support		0	0	600	2,625		
17	Ministerial Services		500	608				
18	Fund Raising		500	306	1,150	661		
19	Fund Raising Events		2,000	777	2,500	2,749		
20	Provision of Services		100	43				
21	Grant Income		0	20,000				
22	Misc. Income		500	657	500	371		
23	Total Other Income		29,442	45,884	28,750	28,280	0	0
24								
25	TOTAL REVENUES		234,634	221,819	212,750	213,465	30,000	400
26								
27								
28	EXPENDITURES							
29	Ministry							
30	Rector Stipend & Benefits	Diocese	99,980	92,330	97,267	95,610		
31	Ministerial Supply		1,200	667	1,500	1,808		
32	Music Ministry		20,735	20,586	21,000	20,576		
33	Music Supply and Purchase		1,500	1,509	1,300	1,347		
34	Deacon Prof. Development		600	600	0	600		
35	Rector Sabbatical		0	0	0	3,000		
36	Travel		1,000	870	1,000	1,044		
37	Conferences & Synod		1,000	475	1,000	0		
38	Total Ministry		126,015	117,037	123,067	123,985	0	0
39								
40	Local Ministry							
41	Worship Expense		400	109	500	631		
42	Library		100	0	150	18		
43	Adult Education & Training		900	0	250	178		
44	Church School		100	66	100	134		
45	Social Events		2,000	440	300	415		
46	Rector's Outreach	moved to Fund 06	0	0	0	0		
47	Total Local Ministry		3,500	615	1,300	1,376	0	0



	Proposed Operating Fund Budget 2020	Actual Operating Fund 2019	Budget Operating Fund 2019	Actual Operating Fund 2018	Proposed Property Fund Budget 2020	Proposed Cemetery Fund Budget 2020
48 Office and Administration						
49 Salaries and Benefits	15,000	14,945	15,000	14,748		
50 Bookkeeper	0	1,975	2,500	0		
51 Consulting	0	20,000	0	0		
52 Advertising	2,740	2,394	2,000	3,308		
53 Communications	3,300	3,184	2,500	4,150		
54 Supplies	3,000	2,562	3,000	3,665		
55 Computer Supplies/IT	500	416				
56 Prof. Development	500	0	100	0		
57 Bank Charges	650	520	600	643		
58 Equipment Rental	3,000	2,942	2,500	2,474		
59 Travel		0		196		
60 Waste & Recycling	800	827		60		
61 Misc.	250	281		915		
62 Total Office and Admin	29,740	50,046	28,200	30,159	0	0
63						
64 Building and Grounds						
65 Utilities	13,365	11,903	12,500	12,833		
66 Utilities - Annex	1,700	1,515	1,700	1,922		
67 Equipment	0	0	200	77		
68 Building & Equipment R&M	2,500	474	1,750	2,554		
69 Grounds Upkeep	500	33	500	909		
70 Janitorial	7,100	7,106	6,500	8,050		
71 Janitorial - Annex	1,500	1,718	1,500	120		
72 Contingency Fund R & M	0	0	0	0		
73 Insurance Property & General Diocese	7,111	5,664	5,700	5,467		
74 Total Building and Grounds	33,776	28,413	30,350	31,932	0	0
75						
76 Other Expenses						
77 Diocesan Commitment Diocese	32,624	31,668	31,668	33,636		
78 Life Insurance	1,705	1,690	1,700	1,690		
79 Investment Fees			400	394		
80 Flow through Funds See Flow-thru Donations	7,500	6,875	10,000	10,876		
81 Investment Fees see Fund 07						
82 Loan Interest (Note 3)					0	
83 Repayment Diocesan Loan (Note 4)					18,000	
84 Repayment TBD Loan (Note 5)					0	
85 Total Other Expenses	41,829	40,233	43,768	46,596	18,000	0
86						
87 TOTAL EXPENDITURES	234,860	236,344	226,685	234,048	18,000	0
88						
89 NET SURPLUS/DEFICIT	-226	-14,525	-13,935	-20,583	12,000	400
12 Investment Income	8,600	8,593	5,000	8,522		

# 11. Candidates for Election

## **NOMINATIONS FOR PARISH COUNCIL**

PEOPLE’S WARDEN (1).....Mike Starr  
ASSOCIATE WARDEN (1) .....Jill Halliwell  
DELEGATES TO SYNOD (2).....Amelia Foster  
Meg Stevens  
ALTERNATE DELEGATES(2).....Maggie Edwards  
Maggie Scott  
TREASURER ..... Sharon Daly  
SECRETARY .....Janet McIntosh  
MEMBERS AT LARGE (3) .....Jude Dusik  
vacant  
vacant  
YOUTH DELEGATE.....vacant  
ALTERNATE YOUTH DELEGATE .....vacant

**NOMINATIONS FOR TRUSTEES** (4) .....Maggie Edwards  
Margy Grant  
vacant  
vacant

## **BY APPOINTMENT**

Bishop’s Warden..... Carol Eades

Note: During this Interim period while the Search Committee does its’ work, the Rector’s Warden, Carol Eades, became the Bishop’s Warden. This will not change until the new Rector is selected.